

**Official notice of an Ordinary Council Meeting of
WHELDRAKE PARISH COUNCIL**

Date: Wednesday 30th September 2026

Time: 7.00pm,

Venue: Church Cottage, Main Street, Wheldrake

You are hereby summoned to attend the Ordinary meeting of Wheldrake Parish Council detailed above and to consider and resolve the business transaction on the agenda below.

Jessica Bedford

Proper Officer

24th September 2026

Members of the public are welcome to attend and listen to proceedings

AGENDA

26/119. Welcome

26/120. Apologies

To receive apologies and consider accepting the reasons for absence.

26/121. Declarations of interest

- a. To receive and consider any declarations of interest not already declared under the Council's code of conduct or member's register of disclosable pecuniary interests.
- b. To receive and consider upon any applications for dispensations.

26/122. Vice Chair

To consider the election of a vice chairman

26/123. Minutes

To confirm the minutes of the Parish Council meetings held on the 29th July 2026 and 18th August 2026 as a true and accurate record.

26/124. Public participation

Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes.

26/125. Reports

To receive updates from the following: (*information only*)

- a. Parish Clerk
- b. Chair
- c. Ward Councillor
- d. Community Police Officer, including monthly crime statistics report

26/126. Groups

To receive updates from the following working groups: (*information only, unless specified*)

- a. Playpark and Village Maintenance – to include consideration of the annual playpark inspection, gate repairs and planter specification
- b. Defibrillators
- c. Community speed watch
- d. WRA representative
- e. Christmas lighting/decorations – to include consideration of installing three additional lamppost connections and additional lighting

26/127. Planning

- a. To consider and decide upon the following planning applications and any others that come in before the meeting:

Status	Reference	Location	Description
NEW	26/01675/TCA	Lilac Cottage 26 Main Street Wheldrake York YO19 6AF	Fell 1no. Thuja occidentalis tree in a Conservation Area

NEW	26/01666/TCA	The Old School House 38 Main Street Wheldrake York YO19 6AE	Fell 1no. Silver Birch tree in a Conservation Area
NEW	26/01374/FUL	16 Valley View Wheldrake York YO19 6AJ	Single storey rear extension and external alterations
NEW	26/01416/TPO	Fernby 47 Church Lane Wheldrake York YO19 6AX	T1 - Beech - To trim back the branches of the beech tree overhanging the driveway and provide clearance from the telephone lines. Reduction will be at a maximum of 2 metres along the widest branches
NEW	26/01417/TCA	The Old School House 38 Main Street Wheldrake York YO19 6AE	Up to 1.5m crown reduction of 1no. Oak - tree in a conservation area
NEW	26/01411/FUL	2 Church Close Wheldrake York YO19 6DP	Two storey front and single storey rear extensions
NEW	26/01393/TCA	Willsford North Lane Wheldrake York YO19 6BB	Crown reduce and shape 1no. Hawthorn tree to previous cut points and slightly lift the lower branches - tree works in a Conservation Area.
NEW	26/01282/FUL	30 Church Lane Wheldrake York YO19 6AS	Single storey extension to existing garage

b. To note the following planning decisions:

Status	Reference	Location	Description
APPROVED	26/01172/FUL	11 Moor Close Wheldrake York YO19 6TA	Two storey side extension and single storey rear extension

c. To consider whether any action is required in relation to the Light Valley Solar Project planned construction traffic route plan

26/128. Playpark

To consider quotations for the repair or replacement of the nest and flat swings, agree a course of action, and determine the budget/reserve from which the expenditure will be funded.

26/129. Council Governance & Administration

- a. To consider changing the date of the October Council meeting from the 28th October to the 29th October 2026
- b. To consider the adoption of a Co-option Policy and application form
- c. To consider the adoption of a Social media and communication policy
- d. To consider amendments to the Grant Policy and application form, and the introduction of a Grant Evaluation Form
- e. To note the receipt of the external audit certificate and publication of the notice of conclusion of audit
- f. To note the National Joint Council annual inflationary pay award for 2026/27
- g. To consider a contribution towards the Clerks printer

26/130. Matters for Consideration

- a. To receive and consider an update on Sandholes Wood from Cllrs Nelson and Major
- b. To confirm arrangements for the Remembrance Day service, including the purchase of a wreath
- c. To consider advice received from City of York Council regarding the proposed 30mph extension on Church Lane and the option of a village-wide 20mph scheme, and to determine the way forward
- d. To agree the final location for the new bench

26/131. Section 106 monies

To receive expressions of interest for Section 106 sports contribution monies and decide upon nominations to City of York Council

26/132. Finance

- a. To receive and note the bank reconciliation for August 2026 and current bank balances
- b. To receive and consider a report on expenditure against the approved budget to date.
- c. To consider any proposed plans, ideas or projects for inclusion in the preparation of the 2027/28 budget
- d. To note the payments made in between meetings

Description	Net Expenditure	Gross Expenditure
Clerk Salary – August (Standing order)		Net Salary
Unity Bank – Service Fee	7.00	7.00
White Rose House – Annual Meeting & Training (outstanding payment)	125.00	125.00

- e. To approve the payments presented for authorisation up to the 24th September 2026 and any other invoices that come in prior to the meeting:

Description	Net Expenditure	Gross Expenditure
Clerk Salary – September (Standing order)		Net Salary
Clerk Salary – manual adjustment (manual adjustment)		Net Salary
HMRC – PAYE August & September	269.30	269.30
PKF Littlejohn – External Audit	210.00	252.00
St Johns Ambulance – First Aid	369.00	442.80
Paul Batchelor – Batteries (speedwatch)	7.08	8.50

26/133. Correspondence

To consider any correspondence received and determine whether any matters require any further consideration, including:

- A resident's report regarding a dead tree on land not owned by the Parish Council.
- A resident's report regarding an overgrown hedge on land not owned by the Parish Council.
- A resident's interest in organising a village show in 2027.
- A resident's suggestion regarding the possible relocation of the metal bench outside the Vicarage.

26/134. Co-option

- a. To consider applications from eligible residents to fill the current vacancy
- b. To consider and approve the co-option of an eligible applicant and to receive the statutory documentation

26/135. To note any agenda items for the next meeting**26/136. To confirm the date of the next meeting**