



Present: Cllr Nelson (Chair), Cllr Sneesby, Cllr Wood, Cllr Elsey-Jeffree, Cllr Reed, Cllr Batchelor, Cllr McCaie, Cllr Myers, Cllr Atkinson, Cllr Brown and Cllr McCaie
Ward Cllr Vassie

One member of the public

Officer – J Bedford, Clerk

Meeting started: 7.00pm

MINUTES

26/98. Welcome

Cllr Nelson welcomed everyone to the meeting

26/99. Apologies

To receive apologies and consider accepting the reasons for absence.

Apologies were received from Cllr Major

Resolution: To accept the reasons for absence

26/100. Declarations of interest

a. To receive and consider any declarations of interest not already declared under the Council's code of conduct or member's register of disclosable pecuniary interests.

None

b. To receive and consider upon any applications for dispensations.

None

26/101. Minutes

To confirm the minutes of the Parish Council meeting held on the 1st July 2026 as a true and accurate record.

Resolution: Following amendments to the draft minutes after consideration of the meeting notes, the Council approved the minutes as a true and accurate record

26/102. Public participation

Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes.

The Council received a comment from a resident regarding the current condition of the wildflower area on Broad Highway. The Chair confirmed that the area is due to be cut in September to encourage regrowth and that CYC Public Realm is assessing the area for fencing.

26/103. Co-option

a. To consider applications from eligible residents to fill the current vacancy

No applications were received.

b. To consider an approve the co-option of an eligible applicant and to receive the statutory documentation

Not applicable

26/104. Reports

To receive updates from the following: (*information only*)

a. Parish Clerk

- Bench: The new oak bench has been received flat-packed. Cllr Nelson will arrange the location and installation.
- SLCC Training: The Council agreed that the Clerk may attend free SLCC training on Digital AGAR in Leeds in November.

- Christmas Lights: An update was provided to the working group following a recent supplier visit.
- WorkDrive: The Clerk advised that WorkDrive cannot be integrated through the current website supplier and will need to be set up directly through Zoho.
- VAS Signs: No installation date has been confirmed as CYC has not yet placed the order.
- Events Calendar: The events calendar is now live on the Parish Council website and local groups are encouraged to submit events.

b. Chair

- A site visit to Sandholes will be arranged with Cllr Major.
- The Chair will liaise with CYC Public Realm regarding outstanding matters.

c. Ward Councillor

No formal report was provided. The Ward Councillor had circulated community communications regarding hedgehog signs and the cycle path.

d. Community Police Officer, including monthly crime statistics report

No report was received and no response had been received regarding the ASB reported at the playpark. The Clerk will contact the Community Police Officer to request attendance at a future Parish Council meeting. Members also discussed engaging with the after-school club and exploring whether the Youth Club would be interested in involving young people in community projects.

26/105. Groups

To receive updates from the following working groups: *(information only, unless specified)*

a. Playpark and Village Maintenance

The Working Group discussed concerns regarding glass and litter in the playpark. The maintenance of the village planters, including planting and watering, was discussed. Options for painting or replacing the existing planters were considered, along with the possibility of involving the Wheldrake Gardening Club.

Actions:

- Cllr Nelson and the Clerk to prepare a specification covering the overall planter requirements.
- The Clerk to arrange a site walkaround with potential contractors to explore taking on responsibility for the planters, including watering.

b. Defibrillators

The Working Group confirmed that all defibrillators are currently operational. Replacement pads will be required in October.

Action: Cllr Elsey-Jeffree to order replacement pads.

c. Community speed watch

The Working Group thanked the Clerk for taking on the administration role and recognised the ongoing work of the volunteers. Four sessions were held during June and July, with seven speeding vehicles recorded. Further sessions are booked until early September, with the next rota to be prepared at the end of August.

d. WRA representative

Cllr Reed provided an update following the WRA meeting held on 5 July.

e. Christmas lighting/decorations

Cllr Atkinson advised that no further work had been undertaken due to other commitments.

Action: The Working Group agreed to meet before the end of August to progress arrangements.

26/106. Planning

a. To consider and decide upon the following planning applications and any others that come in before the meeting:

Status	Reference	Location	Description
NEW	26/01172/FUL	11 Moor Close Wheldrake York YO19 6TA	Two storey side extension and single storey rear extension

NEW	26/01318/TCA	The Rectory 3 Church Lane Wheldrake York YO19 6AW	Fell 3no. Elm, 1no. Rowan, 1no. Cherry Plum, and 1no. Holly; Prune branch from 1no. Sycamore to give 2.5 metres vertical clearance from garage roof; Crown lift 1no. Turkey Oak by 2.5 metres above road verge. Tree works in a Conservation Area.
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Resolution: The Council considered the planning applications and agreed not to submit any comments.

b. To note the following planning decisions:

Status	Reference	Location	Description
APPROVED	25/02437/FUL	Doctors Surgery 54A Main Street Wheldrake York YO19 6AB	Conversion of former doctors surgery to 1no. dwelling with associated external alterations and conversion of former water tower to 1no. dwelling, single storey ground floor extension and erection of a double garage to side
APPROVED	26/00928/FUL	23 Back Lane South Wheldrake York YO19 6DT	Single storey side extension and removal of existing conservatory
APPROVED	26/01010/TCA	Wintringham North Lane Wheldrake York YO19 6BL	Crown reduce 1no. Maple tree to the previous reduction points (approximately 3 to 3.5 metres) and shape. Tree works in a Conservation Area.

Resolution: The Council noted the planning decisions

26/107. Council Governance & Administration

a. To consider quotations for council accounting software

Resolution: To approve the use of Easy PC accounting software at a cost of £9 per month and cancel the Council's Xero subscription.

b. To receive an update on website amendments and data storage

Cllr Reed and the Clerk provided an update on the ongoing website amendments. The Clerk also provided an update on the implementation of Zoho WorkDrive for document storage. The Council agreed to promote the new events calendar through the Parish Magazine and village Facebook page, inviting local groups and organisations to submit details of their events for inclusion.

Actions:

- The Clerk to set up a Parish Council Facebook page, with the Clerk, Cllrs Nelson, Reed and Myers as administrators.
- The Clerk to contact local photographers regarding the submission of photographs for use by the Parish Council, with appropriate credit given.

26/108. Matters for Consideration

a. To receive and consider an update on Sandholes Wood from Cllrs Nelson and Major

No update was available. The item was deferred to the next meeting.

Action: Cllrs Nelson, Major and Myers to arrange a site visit and report back to the next meeting.

b. To consider safety considerations on Wheldrake Lane

Members discussed concerns regarding road safety on Wheldrake Lane, including reports of near misses and several accidents.

Action: The Clerk to write to CYC Highways regarding the concerns and copy in Deighton Parish Council and Ward Councillor Vassie.

c. To consider any highways updates

The Council discussed CYC's suggestion that a village-wide 20mph speed limit may be more appropriate following the Council's request to extend the existing 30mph limit on Church Lane. Members discussed the potential scope and feasibility of a 20mph limit, noting that speeding concerns are not consistent throughout the village. It was agreed that, if the option is progressed, residents should be consulted once further information is available.

Action: The Clerk and Cllr Nelson to obtain further information from CYC regarding the requirements, feasibility and potential extent of a 20mph limit.

d. To consider proposals for Christmas lighting and associated budget provisions

Resolution: To defer to next meeting

26/109. Finance

a. To receive and note the bank reconciliation for July 2026 and current bank balances

Resolution: Council received the bank reconciliation and noted the net position as £69,998.55 on the 30th June 2026

b. To note the payments made in between meetings

Description	Expenditure	Net
YAS charity donation	200.00	200.00
Insurance – grant award	670.00	670.00
Coppers Marquees – Grant award	1656.00	1380.00
Printing – Grant award	343.28	343.28
Soapy Productions – Grant award	4350.00	3625.00
Total	7219.28	6218.28

Resolution: Council noted the payments made in between meetings

c. To approve the payments presented for authorisation up to the 17th July 2026 and any other invoices that come in prior to the meeting:

Description	Expenditure	Net
Salaries	Net Salary	Net Salary
HMRC – PAYE	106.39	106.39
Autela Payroll Services	60.76	50.63
NBB Recycled Furniture	444.00	370.00
Total	611.15	527.02

Resolution: Council approved the payments presented for authorisation.

26/110. Correspondence

To consider any correspondence received and decide upon any necessary actions

The Council considered correspondence from residents regarding the condition of vegetation on Back Lane South and the condition of Beck Lane.

The Clerk confirmed that the Back Lane South matter had been reported to City of York Council. Regarding Beck Lane, the Clerk has been investigating ownership and confirmed that Yorkshire Water owns part of the lane around the pumping station. A site visit by Yorkshire Water is awaited, and the Clerk remains in contact with City of York Council.

Cllr Atkinson provided an update regarding a potential visit by the local MP to a Parish Council meeting. The MP is unable to attend the Council's usual Wednesday meeting but would be willing to attend if the meeting date were changed. The Council agreed in principle to move the September or October meeting to accommodate the visit.

Action: The Chair to contact the MP regarding a suitable meeting date.

26/111. To note any agenda items for the next meeting

Christmas lights, bench location and planter projects.

- Playpark equipment, including the condition of the swings and any necessary action.
- Review of the Council's Grant Policy and consideration of a Grant Evaluation Form.

Action: The Clerk to arrange an urgent assessment of the swing equipment with the relevant contractor. If any equipment is considered unsafe, it will be taken out of service.

26/112. Date of the next meeting: 30th September 2026 at 7.00pm

The meeting closed at 8.18pm

Signed

Cllr S Nelson, Chairman
30th September 2026

Email: clerk@wheldrake-pc.gov.uk

Please note that members of the public may be excluded from parts of this meeting under standing order 2(d)