



Minutes of the Ordinary Parish Council Meeting held on Wednesday 29th October
2025 at 7.00pm.

Venue: Church Cottage, Main Street, Wheldrake

Present: Cllr Nelson (Chairman), Cllr Southern, Cllr Batchelor, Cllr Wood, Cllr Sneesby, Cllr Elsey-Jeffree, Cllr Reed,
Cllr Brown, Cllr Myers, Cllr Cranfield and the Clerk.
One member of the public.

The meeting opened at 7.00pm

MINUTES

25/80.	Welcome Cllr Nelson welcomed everyone to the meeting
25/81	Election of Chair To confirm the election of a Council chair Cllr Myers proposed that Cllr Nelson be elected as Chair. The proposal was seconded by Cllr Southern. Resolution: To elect Cllr S. Nelson as Chair of Wheldrake Parish Council
25/82.	Apologies To receive apologies and consider accepting the reasons for absence. Apologies were received from Cllr Surtees. Resolution: To accept the reasons for absence
25/83.	Declarations of interest a. To receive and consider any declarations of interest not already declared under the Council's code of conduct or member's register of disclosable pecuniary interests. None b. To receive and consider upon any applications for dispensations. None
25/84.	Minutes To confirm the minutes of the Parish Council meeting held on the 24 th September 2025 as a true and accurate record. Resolution: To approve the minutes as a true and accurate record
25/85.	Public participation Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes. No issues were raised.
25/86.	Co-option a. To consider applications from eligible residents for the vacant seat on Wheldrake Parish Council. None b. To approve the co-option of an eligible councillor to the vacant seat and to receive the appropriate documentation. None
25/87.	Reports To receive reports from the following: a. Parish Clerk A report was received from the Parish Clerk that included:

- Councillor register of interest forms completed at the last meeting have been forwarded to democratic services.
 - Training updates were provided.
 - The Council noted receipt of a thank-you card from the school for the grant awarded towards outdoor storage.
- Resolution:** The Clerk will chase an update on the school tree assessment. The Clerk will investigate the ownership and planning status of verges on Church Lane, following concerns about accessibility and visibility for vehicles.
- b. Ward Councillor
None
- c. Community Police Officer, including monthly crime statistics report
None

25/88. Groups and Committees
To receive and consider for decision, reports and recommendations from:

a. Playpark
The draft signage has been circulated. The swing strap has been reattached. The new equipment has been installed and inspected, with positive feedback from users. A minor incident was reported and has since been resolved. Cllr Myers has subsequently conducted an inspection

b. Village Maintenance
The overgrown vegetation on Broad Highway has now been cut back. Councillors noted that a section near Dovecote has fallen apples causing the pavement to be slippery.
Resolution: The Clerk to report the slippery pavement to highways.

c. Defibrillators
The defibrillator at Studio One is awaiting installation by an electrician. The pub defibrillator can be reinstalled after refurbishment, on the opposite side of the building. All other units are working correctly. Cllr Elsey-Jeffree will liaise and organise this.

d. Community speed watch
Last month, 649 vehicles were recorded, 15 speeding with the highest at 46 mph on Church Lane. Cllr Batchelor has secured permission for two new sites in the west side of the village. MP Luke Charters attended a session and was advised to complete training before volunteering.

e. WRA representative
The WRA is still seeking to transition to a CIO, but progress is delayed due to ongoing issues. There has been a loss of committee members. The last agenda appearing on the noticeboard is for the meeting held on 25 February. A limited company for the bar was established in April 2025. Concerns regarding openness and transparency were discussed.
Resolution: It was resolved that Cllrs Nelson and Reed will seek MP Luke Charters' assistance regarding transparency concerns.

25/89. Planning
a. To consider and decide upon the following planning applications:

Status	Reference	Location	Description
NEW	25/01965/FUL	15 Greengales Lane Wheldrake York YO19 6BW	Single storey side/rear extension and dual pitched roof to existing porch
NEW	25/02082/TCA	Somerleaze 15 Low Well Park Wheldrake York YO19 6DS	Up to 1.5m lateral branch reduction of 1no. Acer and crown thin and shape 1no. Apple tree in rear gdn (as per previously consented works under 23/01738/TCA) - trees in a conservation area
NEW	25/02077/TCA	The Brambles 14 North Lane Wheldrake York YO19 6BB	Fell 1no. Maple - tree in a conservation area

Resolution: It was resolved that the Council would not submit any comments.

b. To note the following planning decisions:

Status	Reference	Location	Description
APPROVED	25/01405/TCA	The Lilacs 24A Main Street Wheldrake York YO19 6AF	Reduce 1no. Willow by 50% - tree in a conservation Area
REFUSED	25/01568/ADV	Wenlock Arms 73 Main Street Wheldrake York YO19 6AA	Display of 1no. pictorial sign to existing bracket, 3no. nameboards, 2no. amenity boards, 2no. lanterns, 11no. floodlights, and 2no. handwritten directional signs
APPROVED	25/01598/TCA	101 Back Lane South Wheldrake York YO19 6DT	For: Fell 1no. Cherry - tree in a conservation area approved
APPROVED	25/01476/TCA	2 Church Close Wheldrake York YO19 6DP	Up to 50% crown reduction of 1no. Cherry - tree in a conservation area
APPROVED	25/01681/FUL	14 Raker Close Wheldrake York YO19 6NE	Two storey side extension following demolition of a detached garage

Resolution: The Council noted the planning decisions.

c. To consider the following planning enforcement matters:

Status	Reference	Location	Description
APPROVED	21/02283/FUL	Land To The East Of Millfield Industrial Estate Main Street	Erection of 139no. dwellings – Construction traffic management plan

Resolution: the Clerk will seek Ward Cllr Vassie's assistance regarding previously raised issues.

d. To consider a response to the consultation on City of York Councils draft revised Statement of Community Involvement (SCI).

Resolution: To submit the response prepared by the Clerk.

25/90. Policy & Procedure

a. To review the freedom of information and vexatious communication policies and publication scheme.

Resolution: It was resolved to approve the policies and publication scheme, with the copying charge increased to 50p.

b. To note the renewal of the Councils ICO registration.

Resolution: The Council noted that the ICO registration has been renewed for 2025/26.

c. To consider the approval of the NALC councillor's Statement of Assurance (all councillors to sign)

Resolution: The Council approved the Statement of Assurance, and Councillors signed it.

25/91. Community Matters

a. To consider potential actions to tackle speeding within the village.

Delays with Vehicle Activated Signs (VAS) were discussed. City of York Council has not yet confirmed funding for 2025/26, the installation date for the Parish Council-funded VAS on Church Lane, or whether it will financially support a VAS on Main Street. Other options considered included staggered chicanes (as in Skipwith) and white painted bar gates, though suitable locations may be limited. The new housing development and the original planning requirements for a roundabout were also discussed.

Resolution: The Clerk will write to MP Luke Charters seeking support. The Parish Council will also consider funding both VAS signs or reallocating funding from Church Lane to Main Street in future.

b. To consider planting requirements for Spring 2026.

Resolution: To appoint Blueberry Community Enterprise to carry out the spring and winter 2026 planting.

	<p>An update was received on land maintenance within the village following the last meeting.</p> <p>Resolution: The Village Maintenance Group will liaise with the Lengthsman, and the Clerk and Village Maintenance Group will update the village maintenance contract for review.</p> <p>c. To consider preparations for Christmas 2025.</p> <p>Resolution: To hold a village Christmas decoration competition, with a closing date of 14 December. Prizes have been kindly donated by Studio One and J W Myers. The Clerk will create a poster to promote the event. To purchase two sets of 70m (700) Christmas lights at a cost of £167.86 each, under Section 137 of the Local Government Act 1972.</p>																												
25/92.	<p>Financial Matters</p> <p>a. To receive and note the bank reconciliation for September 2025 and current bank balances.</p> <p>The Council noted the bank reconciliation for September 2025 and the net position as £69,582.67 on the 30th September 2025.</p> <p>b. To consider quotations for internal audit 2025/26.</p> <p>Resolution: To appoint Elkerlodge Bookkeeping Services to conduct the internal audit for 2025/26.</p> <p>c. To receive an update on the amendment of bank signatories and account closure. Monies not moved to unity 26/10</p> <p>Resolution: Replacement forms were signed to add Cllr Batchelor to the Unity Trust account. An account closure letter was also signed for the HSBC account.</p> <p>d. To consider budget requirements for 2026/27</p> <p>Ideas noted during the meeting included a VAS sign, a potential major project at the lower end of the playpark, replacement planters, and provision for legal advice.</p> <p>Resolution: Councillors were asked to submit their budget ideas to the Clerk by the 15th November 2025.</p> <p>e. To note the payments processed between meetings</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Expenditure</th> </tr> </thead> <tbody> <tr> <td>Salaries</td> <td>773.60</td> </tr> <tr> <td>HMRC - PAYE</td> <td>103.19</td> </tr> <tr> <td>ICO annual registration</td> <td>52.00</td> </tr> <tr> <td>Playpark new equipment and resurfacing (Approved at 25/7a)</td> <td>15141.12</td> </tr> <tr> <td>Total</td> <td>16069.91</td> </tr> </tbody> </table> <p>Resolution: The Council noted the payments processed between meetings.</p> <p>f. To approve the payments presented for authorisation up to the 23rd October 2025 and any other invoices that come in prior to the meeting:</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Expenditure</th> </tr> </thead> <tbody> <tr> <td>Poppy Wreath</td> <td>24.99</td> </tr> <tr> <td>Printer paper</td> <td>5.50</td> </tr> <tr> <td>Lengthsman – Grass Cutting</td> <td>1822.80</td> </tr> <tr> <td>Noticeboard consumables</td> <td>8.68</td> </tr> <tr> <td>Training</td> <td>115.00</td> </tr> <tr> <td>Signs – Sandholes Wood</td> <td>50.11</td> </tr> <tr> <td>Total</td> <td>2026.78</td> </tr> </tbody> </table> <p>Resolution: To approve the schedule of payments.</p>	Description	Expenditure	Salaries	773.60	HMRC - PAYE	103.19	ICO annual registration	52.00	Playpark new equipment and resurfacing (Approved at 25/7a)	15141.12	Total	16069.91	Description	Expenditure	Poppy Wreath	24.99	Printer paper	5.50	Lengthsman – Grass Cutting	1822.80	Noticeboard consumables	8.68	Training	115.00	Signs – Sandholes Wood	50.11	Total	2026.78
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25/93.	<p>Correspondence</p> <p>To consider correspondence received and decide upon any necessary actions.</p> <p>The Council noted correspondence received since the last meeting.</p>																												
25/94.	<p>To note any agenda items for the next meeting.</p> <ul style="list-style-type: none"> • Speeding update • Budget • WRA progress • Christmas decoration volunteer group. 																												

25/95.	Date of the next meeting 26th November 2025 at 7.00pm <u>Resolution:</u> To move the December meeting from Wednesday 10th to Monday 15th, subject to room hire availability.
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The meeting closed at 8.53pm

Signed

Cllr S Nelson, Chairman
26th November 2025

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