



Minutes of the Ordinary Parish Council Meeting held on Wednesday 28th January
2026 at 7.00pm.

Venue: Church Cottage, Main Street, Wheldrake

Present: Cllr Nelson (Chairman), Cllr Southern, Cllr Surtees, Cllr Wood, Cllr Sneesby, Cllr Elsey-Jeffree, Cllr Reed, Cllr Brown, Cllr Batchelor, Cllr Myers, Cllr Atkinson, Cllr McCaie and the Clerk.
No members of the public.

The meeting opened at 7.00pm

MINUTES

26/01. Welcome

Cllr Nelson opened the meeting

26/02. Apologies

To receive apologies and consider accepting the reasons for absence

Apologies were received from Cllr Cranfield

26/03. Declarations of interest

a. To receive and consider any declarations of interest not already declared under the Council's code of conduct or member's register of disclosable pecuniary interests

None

b. To receive and consider upon any applications for dispensations

None

26/04. Minutes

To confirm the minutes of the Parish Council meeting held on the 26th November 2025 as a true and accurate record

Resolution: To approve the minutes as a true and accurate record.

26/05. Public participation

Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes

None in attendance

26/06. Reports

To receive reports from the following:

a. Parish Clerk- to include an update on the status of the DMMO application for the footpath between Valley View and North Lane

The Clerk updated the council on a 1993 DMMO application concerning the footpath between Valley View and North Lane, which has not yet been progressed.

Resolution: The Clerk to instruct City of York Council to move forward with the 1993 application.

b. Ward Councillor

None in attendance

c. Community Police Officer, including monthly crime statistics report

No officers were in attendance. The Council noted the crime report.

26/07. Groups and Committees

To receive and consider for decision, reports and recommendations from:

a. Playpark

Council noted that the approved signage has been ordered.

Resolution: To approve a quotation of £250.00 for a playpark inspection.

b. Village Maintenance – to include plans for treating the village planters

It was noted that treating the planters was incorrectly listed.

Resolution: The Parish Clerk will ask if bulbs can be added to the planters in addition to the summer planting.

c. Defibrillators – to include consideration of wiring requirements and training sessions.

The defibrillator guardians provided an update that the new locations are working well and are more accessible. Cllr Elsey-Jeffree is waiting for a response from the trainer before confirming a training date. It will be around the end of May, early June.

Distributing leaflets to village households about the training session was discussed.

d. Community speed watch

No sessions were held in December. Weekly sessions are scheduled through to March, with the next at the west end of Main Street. The initiative has been running for 18 months, with continued positive feedback from residents. Initially, four sites were approved by North Yorkshire Police (NYP) which has now increased to eight.

Village gateways were discussed, as NYP recommend them as the most effective measure. Six gateways would be required.

Resolution: The Clerk will contact City of York Council (CYC) for policy information and obtain pricing.

e. WRA representative

The Parish Council has requested the date of the WRA's AGM. It was agreed that the PC will advertise the WRA AGM. A discussion was held regarding the limited information available on the charity's move to a CIO. Councillors confirmed their continued desire to see the village hall available for community use.

Resolution: The Clerk will seek advice from YLCA. Cllr Nelson will research potential specialist legal advisors.

26/08. Planning

a. To consider and decide upon the following planning applications:

Status	Reference	Location	Description
NEW	25/01921/FUL	The Gees Wheldrake Lane Crockey Hill York YO19 4SH	Erection of 1no. dwelling to rear
NEW	25/02351/FUL	12 Courtneys Wheldrake York YO19 6BR	Single storey side and rear extensions
NEW	25/02516/TCA	Station Farm 14 Main Street Wheldrake York YO19 6AF	Crown reduce 1no. Silver Birch (T1) up to 2m; Crown reduce 1no. Hawthorn up to 1m - trees in a conservation area
NEW	25/02437/FUL	Doctors Surgery 54A Main Street Wheldrake York YO19 6AB	Conversion of former doctors surgery to 1no. dwelling with associated external alterations and conversion of former water tower to 1no. dwelling, single storey ground floor extension and erection of a double garage to side
NEW	26/00041/TPO	50A Main Street Wheldrake York YO19 6AB	Crown reduce 4no. Lime trees to provide 2 metres clearance to the property and 5.2 metres above the highway from ground level; crown clean. Works to trees protected by Tree Preservation Order

The Council noted that application 25/01921/FUL is not within the parish.

Resolution: The Council resolved to submit comments on application 25/02437/FUL, raising concerns regarding the conservation and heritage impact, compliance with the village design statement, drainage and flood risk, highways access and safety, residential

amenity, ecology and bat protection, structural integrity and safety, and landscape, boundary, and biodiversity concerns. The Council confirmed that they could not support the application unless additional measures and plans are provided.

b. To note the following planning decisions:

Status	Reference	Location	Description
APPROVED	25/02294/TCA	3 Forge Close Wheldrake York YO19 6GF	Up to 3m crown reduction and crown lifting on neighbour's side to balance crown - tree in a conservation area
APPROVED	25/02295/TCA	The Ings Church Lane Wheldrake York YO19 6AW	Crown reduce 3no. trees to previous cut points – trees in a Conservation Area
APPROVED	25/02077/TCA	The Brambles 14 North Lane Wheldrake York YO19 6BB	Fell 1no. Maple - tree in a conservation area
APPROVED	25/02082/TCA	Somerleaze 15 Low Well Park Wheldrake York YO19 6DS	Up to 1.5m lateral branch reduction of 1no. Acer and crown thin and shape 1no. Apple tree in rear gdn (as per previously consented works under 23/01738/TCA) - trees in a conservation area
APPROVED	25/02351/FUL	12 Courtneys Wheldrake York YO19 6BR	Single storey side and rear extensions

Resolution: The Council noted the planning decisions

c. To consider the following planning enforcement matters:

Status	Reference	Location	Description
APPROVED	21/02283/FUL	Land To The East Of Millfield Industrial Estate Main Street	Erection of 139no. dwellings – Construction traffic management plan

26/09. Resident Survey

a. To consider the resident survey results

The Council reviewed the results of the resident survey, noting that concerns about bus services and the village hall were prominent recurring themes. It was agreed that the feedback should be shared with residents, and action should be taken to address these issues.

Football Pitch and Drainage:

The issue of drainage on the football pitch was discussed, with a need for additional support for the football club. The Parish Council acknowledged that, as the WRA owns and is responsible for the pitch, its ability to address drainage concerns is limited. While the Council is open to working with the WRA, its efforts to appoint a trustee or engage in meetings have not been successful. The Parish Council offers grants to support local organisations but cannot address drainage issues without the landowner's consent and involvement.

Other Issues Discussed:

The Council also discussed potential improvements for elderly residents in the village but noted that further information would be required. It was recognised that the non-internet portion of the survey had not been fully implemented, and therefore some responses may have been missed. The Council agreed that paper copies of the survey needed improvement. While there was consideration of redoing the survey through a leaflet drop to all households, it was decided that this would be too much to undertake at present. The Council will prepare a leaflet summarising the survey results and distribute it to all households once ready.

The Council agreed that the resident survey results will be part of an ongoing process, with the Council continuing to review and address the issues raised as necessary.

b. To consider actions arising from the resident survey and any appropriate next steps, including the possible establishment of committees and/or working groups

Resolution:

- Cllr Atkinson will meet with the football club to explore potential ways the Parish Council can support them.
- The Clerk will prepare a document summarising the survey feedback for residents.
- Concerns regarding the bus service will be forwarded to the relevant service providers, as well as the MP and Mayor of York and North Yorkshire.
- The Clerk will inquire with City of York Council regarding the £80,000 in S106 funds from the Bramblewood development, which is allocated for bus services, to determine how the funds have been spent.
- The Clerk will invite Luke Charters, MP, to a meeting to discuss the survey findings.
- The Mayor will be approached to discuss potential funding opportunities for the Parish Council based on the survey results.
- Cllr Nelson will research potential options for additional medical and pharmacy services in the village.

26/10. Annual Financial Matters

- a. To approve the budget for 2026/27
Resolution: The Council approved the budget for 2026/27
- b. To set the precept amount for 2026/27
Resolution: The Council set the precept at £43,727, an increase of £3.32 per year for a Band D equivalent property.
- c. To consider and approve the double taxation claim to City of York Council
Resolution: To approve the double taxation claim form submission to City of York Council.

26/11. Policy & Procedure

- a. To consider the appointment of a vice chairman
Resolution: The Clerk will arrange whole council training with YLCA to provide an overview of council procedures. The appointment of a Vice Chairman will be deferred until after the training.
- b. To consider the approval of the expectations for public session policy.
Resolution: To approve the expectations for public session policy.
- c. To approve the 2026 meeting dates
Resolution: To approve the 2026 meeting dates.

26/12. Community Matters

- a. To consider and confirm the final cost of the VAS and determine the priority location for installation.
Resolution: To fund VAS signs on Church Lane and Main street at a cost of £6191.90 each.

26/13. Finance

- a. To receive and note the bank reconciliation for November and December 2025 and current bank balances.
The Council received the bank reconciliations for November and December 25 and noted the net position as £48408.10 on the 31st December 2025.
- b. To note the payments made in between meetings:

Description	Expenditure
Salaries	773.60
HMRC – PAYE	103.19
Electrician – Defibrillator wiring	334.16
Christmas lights	346.13
Christmas lights – omitted from November invoice	18.00
Total	1575.08

Resolution: The Council noted the payments made in between meetings.

- c. To approve the payments presented for authorisation up to the 22nd January 2026 and any other invoices that come in prior to the meeting:

Description	Expenditure
Salaries	773.60
HMRC – PAYE	103.19
Email hosting	179.90
Website development	554.40
Room Hire	180.00
Total	1791.09

Resolution: To approve the payments presented for authorisation.

26/14. Correspondence

To consider any correspondence received and decide upon any necessary actions

The Council noted resident correspondence received.

Resolution: The Clerk to purchase a dog fouling pavement stencil and temporary paint.

26/15. To note any agenda items for the next meeting

Christmas lighting, lengthsman tender, lamppost posters and Broad Highway speed and traffic issues.

26/16. Date of the next meeting: **25th February 2026 at 7.00pm**

The meeting closed at 9.14pm

Signed

Cllr S Nelson, Chairman
25th February 2026