



Minutes of the Ordinary Parish Council Meeting held on Wednesday 25<sup>th</sup> March  
2026 at 7.00pm.

Venue: Church Cottage, Main Street, Wheldrake

Present: Cllr Nelson (Chairman), Cllr Wood, Cllr Myers, Cllr Sneesby, Cllr Elsey-Jeffree, Cllr Reed, Cllr Brown, Cllr Batchelor, Cllr Atkinson, Cllr McCaie and the Clerk.

No members of the public.

The meeting opened at 7.00pm

**MINUTES**

**26/33. Welcome**

**Cllr Nelson welcomed everyone to the meeting**

**26/34. Apologies**

To receive apologies and consider accepting the reasons for absence.

**Apologies were received from Cllr Cranfield and Cllr Surtees**

**Resolution: To accept the reasons for absence**

**26/35. Declarations of interest**

a. To receive and consider any declarations of interest not already declared under the Council's code of conduct or member's register of disclosable pecuniary interests.

**None**

b. To receive and consider upon any applications for dispensations.

**None**

**26/36. Minutes**

To confirm the minutes of the Parish Council meeting held on the 25<sup>th</sup> February 2026 as a true and accurate record.

**Resolution: To approve the minutes as a true and accurate record**

**26/37. Public participation**

Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes.

**None in attendance**

**26/38. Reports**

To receive updates from the following: *(information only)*

a. Parish Clerk

**The Parish Clerk provided the following updates:**

- **Ongoing discussions with the Lengthsman. Paperwork to be formalised including landowner permissions and recharging CYC for their areas. Awaiting CYC response on cutting frequencies; walkaround with Public Realm scheduled for the 27<sup>th</sup> April. Agreed to defer finalising the Lengthsman contract until after this meeting.**
- **Two contractors have been invited to quote for fencing the wildflower area.**
- **Resident survey booklet delayed; Action: Clerk to collect from the printer on Friday.**
- **Speed repeater sign request rejected by CYC. Action: Clerk to seek support from Ward Cllr Vassie and arrange a site meeting with CYC Highways.**

b. Ward Councillor

**Not in attendance**

c. Community Police Officer, including monthly crime statistics report

No officer in attendance. No reports listed on the January report.  
 A discussion took place regarding regular Council attendance at Sharing Life sessions.  
**Action:** Cllr Brown to confirm dates.

## 26/39. Groups

To receive updates from the following working groups: *(information only)*

### a. Playpark

Cllr Myers reported a boundary gap at the side of the left-side gate, leaving the hedge open. Options to secure the area, including fencing, planting or similar barriers, were discussed.

**Action:** To seek advice and quotations from the Lengthsman, with a site meeting if required. Cllr Myers to progress.

**Resolution:** The Village Maintenance and Playpark groups to be combined, with the addition of Cllr McCaie.

*Cllr Atkinson arrived at the meeting*

### b. Village Maintenance

The CYC Public Realm Team Walkabout for Wheldrake Ward is scheduled for the 27<sup>th</sup> April. Its purpose is to identify issues on CYC land such as overgrown vegetation, debris, or communal garden maintenance. The Chair mentioned that she would be attending together with the clerk

### c. Defibrillators

The Council noted that the upcoming training session is fully booked.

**Action:**

The Clerk to:

- Advertise the training session on Thorganby social media, inviting residents to attend.
- Send details of the session to Wheldrake School and Thorganby Parish Council.

### d. Community speed watch

Three recent speed watches have been carried out:

- Church Lane – 66 vehicles captured in one hour; 14 were speeding, 4 over 40 mph (unusually high). Conducted at 3 pm on a Tuesday, traffic coming from Thorganby into the village.
- North Lane – 110 vehicles captured, none speeding; parked cars may have slowed traffic in this direction.
- Main Street West – 120 vehicles captured, none speeding.

### e. WRA representative

Council noted that an informal meeting had taken place between the WRA committee and the Council's representative and Chair.

## 26/40. Planning

### a. To consider and decide upon the following planning applications:

Status	Reference	Location	Description
NEW	26/00427/TCA	The Hawthornes Church Lane Wheldrake York YO19 6AW	Reduce the canopy height and spread of 3no. Mountain Ash trees by approximately 1 metre, crown lift to 3 metres - tree works in a Conservation Area.
NEW	26/00395/FUL	The Hawthornes Church Lane Wheldrake York YO19 6AW	Single storey rear extension and replacement windows throughout
NEW	26/00502/TCA	Chestnut House North Lane Wheldrake York YO19 6BB	Fell 1no. Silver Birch in a Conservation Area
NEW	26/00490/TCA	Mallard Cottage 57C Main Street Wheldrake York YO19 6AB	Fell 1no. Ash tree; Reduce the height of 1no. Scots Pine tree by approximately 3.6 metres and lateral prune to maintain a natural form - tree works in a Conservation Area

NEW	26/00493/TCA	99 Back Lane South Wheldrake York YO19 6DT	Reduce the canopy height of 1no. Lime tree back to previous pruning points; Trim all over hanging material hard back to the boundary fence line to 1no. Lawson Cypress tree; Reduce the canopy height of 1no. Silver Birch tree back to previous pruning points - tree works in a Conservation Area
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**Resolution:** The Council resolved to make no comments.

Council noted the receipt of application 26/00543/TCA The Laurels 32 Main Street Wheldrake York YO19 6AE Crown reduce 1no. Laburnum by approximately 15% - tree works in a Conservation Area after issue of the agenda. The Council used delegated authority to meet the deadline. The formal decision was no comments.

b. To note the following planning decisions:

Status	Reference	Location	Description
APPROVED	26/00041/TPO	50A Main Street Wheldrake York YO19 6AB	Crown reduce 4no. Lime trees to provide 2 metres clearance to the property and 5.2 metres above the highway from ground level; crown clean. Works to trees protected by Tree Preservation Order no. 1/1988
APPROVED	26/00206/TCA	83 Back Lane South Wheldrake York YO19 6DT	Crown lift 3no. Silver Birch trees to 3 metres , tree works in a Conservation Area
WITHDRAWN	26/00490/TCA	52 Main Street Wheldrake York YO19 6AB	Fell 1no. Ash tree; Reduce the height of 1no. Scots Pine tree by approximately 3.6 metres and lateral prune to maintain a natural form - tree works in a Conservation Area
APPROVED	26/00237/TCA	6 Kitty Garth Wheldrake York YO19 6DX	Reduce 1no. branch from 1no. Maple tree in a Conservation Area
APPROVED	26/00242/TCA	The Homestead 49 Main Street Wheldrake York YO19 6AB	Remove 2no. small branches from 1no. Silver Birch tree in a Conservation Area

**Resolution:** The Council noted the decisions.

c. To consider the following planning enforcement matters:

Status	Reference	Location	Description
APPROVED	21/02283/FUL	Land To The East Of Millfield Industrial Estate Main Street	Erection of 139no. dwellings – Construction traffic management plan

**Not Covered**

#### 26/41. Annual Governance

a. To consider and approve the updated Asset Register for 2025/26

**Resolution:** To approve the Asset Register 2025/26 with a total of £82,646.58

b. To consider insurance renewal quotations and appoint an insurer for 2026/27

**Resolution:** The Council resolved to renew the insurance cover with Zurich at an annual cost of £1,167.60.

#### 26/42. Council Governance & Administration

a. To receive an update on whole council training

**Resolution:** The Council decided to hold the training in the second half of September.

**Action:** The Clerk to circulate suggested dates for agreement.

b. To consider and approve the Terms of Reference for the Christmas Working Group

**Resolution:** To approve the group terms of reference and appoint Cllr Atkinson as group leader.

c. To consider quotations for a memorial bench

The Council considered quotations for the installation of a bench.

**Resolution:** The Council resolved instead to seek the Lengthsman's advice and a quotation for the installation of a Cherry Tree.

Cllr Myers offered to supply an inscribed plaque free of charge.

#### 26/43. Highways, Traffic & Community Liaison

a. To receive an update on vehicle activated speed signs and gateway measures

The Council noted that CYC have refused permission to install gateways on highways verges and reported that VAS installation remains their priority

CYC have not provided any updates on the installation of the VAS signs. The Clerk has contacted Ward Cllr Vassie to seek his assistance regarding the refusal. Cllr Nelson has collated evidence of the gateways' benefits, which will be forwarded to the relevant Executive Member via Ward Cllr Vassie. The Clerk has asked the Lengthsman to hold off on costing the manufacture of gateways until CYC permission is confirmed.

- b. To receive and consider updates on speeding and traffic concerns on Broad Highway Quiet lanes talked about  
**The Clerk reported that a formal request has been submitted to CYC for a speed limit assessment/reduction on Broad Highway and to raise concerns about parking and blocked access for residents. CYC has advised that speed limit requests had been on hold pending the Local Transport Strategy but will now be progressed, with assessments following Department for Transport guidance. The next Executive Member Decision Session is scheduled for June 2026. CYC also noted upcoming surface dressing works and offered to attend a PC meeting or site visit if helpful.**  
**Resolution: The Council resolved to hold a site meeting with the Traffic Projects Officer, and to invite a WRA representative. Cllr Myers will act as the Council's representative and also raise the matter of a zebra crossing outside school at the same time.**

- c. To receive and consider an update from the informal meeting with the WRA  
**Cllrs Nelson and Reed reported on an informal meeting with WRA representatives and a discussion took place.**

**Key points noted:**

- **The Council is a custodian trustee and has no remit over day-to-day management of the WRA. Residents were advised to raise any operational concerns directly with the WRA management committee.**
- **Cllrs Nelson and Reed will continue to maintain dialogue with WRA and provide regular updates to the Council.**
- **The WRA have agreed to provide monthly updates to the Parish Council.**
- **The Council encouraged resident attendance at the WRA AGM on the 12<sup>th</sup> April.**

**The Council noted that the land associated with the WRA is currently unregistered. It was confirmed that the Council, as custodian trustee, resolved in the previous month to progress registration of the land in the Parish Council's name.**

**Resolution: Cllr Nelson will liaise with the solicitor to progress this matter.**

- d. To receive an update on concerns regarding poor street lighting and agree any necessary actions  
**The Council noted that the previously reported fault has been rectified and the streetlight is now working.**
- e. To consider any other highways matters  
**The Council noted that the verges on Back Lane South have been left with a build-up of earth creating an untidy appearance. Responsibility for the works is unclear (CYC or developer).**  
**Action: Cllr Nelson to visit the site office to clarify and discuss.**

## 26/44. Finance

- a. To receive and note the bank reconciliation for February 2026 and current bank balances.  
**Resolution: The Council received the bank reconciliation and noted the bank balance as £49,588.03 on the 28<sup>th</sup> February.**
- b. To receive an update on the financial year-end and the 2025/26 audit  
**The Clerk informed the Council that the internal audit is scheduled for 18 May 2026.**
- c. To consider setting up a Standing Order for the payment of salaries  
**Resolution: To set up a standing order for the payment of salaries.**
- d. To approve the payments presented for authorisation up to the 19<sup>th</sup> March 2026 and any other invoices that come in prior to the meeting:

Description	Expenditure
Salaries	773.60
HMRC – PAYE	103.19
Lengthsman – Grass Cutting	151.20
Blueberry Academy – Village planting	282.50

Brochure printing	115.00
Zurich Insurance Premium	1167.60
<b>Total</b>	<b>2593.09</b>

**26/45. Correspondence**

To consider any correspondence received and decide upon any necessary actions  
**The Council noted the correspondence received over the past month.**

**26/46.** To note any agenda items for the next meeting

**Cllr Myers requested that the Council revisit the school crossing patrol proposal.**

**Action:** The Clerk to locate the previous report and contact CYC to confirm whether the earlier refusal to implement a school crossing patrol still stands. Councillors also discussed considering a zebra crossing and addressing parking issues on North Lane and Dalton Hill.

**26/47. Date of the next meeting:** 29<sup>th</sup> April 2026 at 7.00pm

The meeting closed at 8.58pm

Signed .....

Cllr S Nelson, Chairman  
 29<sup>th</sup> April 2026