



Notice is hereby given that the Annual Meeting of Wheldrake Parish Council will be held on **Wednesday 27 May 2026 at 7.00pm**
(immediately following the Annual Parish Meeting)
at White Rose House, Main Street, Wheldrake

Councillors are hereby summoned to attend the Annual Meeting of the Parish Council for the purpose of transacting the business set out in the agenda below.

Members of the press and public are welcome to attend and observe the meeting.

A period of up to 20 minutes will be provided during the meeting for public participation, during which residents may address the Council. Thereafter, members of the public may speak only with the consent of the Chair.

Jessica Bedford
Proper Officer
20th May 2025

AGENDA

26/63. Welcome

26/64. Election of Chair for the 2026/27 Municipal Year and Signing of the Declaration of Acceptance of Office

26/65. Election of Vice Chair for the 2026/27 Municipal Year

26/66. Apologies

To receive apologies and consider accepting the reasons for absence.

26/67. Declarations of interest

- a. To receive and consider any declarations of interest not already declared under the Council's code of conduct or member's register of disclosable pecuniary interests.
- b. To receive and consider upon any applications for dispensations.

26/68. Public participation

Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes.

26/69. Minutes

To confirm the minutes of the meeting held on the 30th April 2025 as a true and accurate record.

26/70. Co-option

- a. To consider applications from eligible residents to fill the current vacancy
- b. To consider an approve the co-option of an eligible applicant and to receive the statutory documentation

26/71. To conduct the annual review of the following policies;

- Standing Orders
- Financial Regulations
- Councillor Code of Conduct

26/72. To appoint any committees, working groups or representatives for the following year, confirm the number of members and appoint members.

- Playpark and Village Maintenance group
- Defibrillators group
- Speedwatch group
- Christmas Decorations group
- WRA representative
- Staffing committee

26/73. To review and approve group/committee terms of reference

26/74. Reports

To receive reports from the following:

- a. Parish Clerk
- b. Chair
- c. Ward Councillor
- d. Community Police Officer, including monthly crime statistics report

26/75. Groups

To receive updates from the following working groups: *(information only, unless specified)*

- a. Playpark and Village Maintenance
- b. Defibrillators
- c. Community speed watch
- d. WRA representative

26/76. Council Governance & Administration

- a. To receive an update on whole council training
- b. To receive and consider, for approval, Council risk assessments for training events, Sandholes Wood and Community Speed Watch along with review of the playpark risk assessment
- c. To consider a contribution towards the Clerk's annual membership of the Society of Local Council Clerks (SLCC)

26/77. Annual Finances

- a. To consider the assertion 10 and transparency code checklist, data audit and approval of data breach procedures
- b. To consider the Internal Auditor's Report 2025/26
- c. To consider and approve responses to the Annual Governance Statement 2025/26, and for the Chair and Clerk to sign
- d. To consider approval of the Accounting Statements 2025/26 and for the Chair to sign
- e. To receive and consider the bank reconciliation and analysis of variances 2025/26 for publication and submission
- f. To confirm the period for the exercise of public rights for 2025/26 as the 3rd June 2026 to the 14th July 2026
- g. To receive and consider the year-end spend against budget for 2025/26 and the closing balances of earmarked and general reserves

26/78. Matters for consideration

- a. To consider an update from Cllr Myers following the Broad Highway site meeting with the CYC Traffic Project Officer
- b. To discuss and agree the content of correspondence to the Combined Authority regarding the proposed cycle path
- c. To consider maintenance requirements at Sandholes wood
- d. To review quotations for a new bench under minute 26/45/A

26/79. Planning

- a. To consider and decide upon the following planning applications:

Status	Reference	Location	Description
NEW	26/00878/TCA	The Old School House 38 Main Street Wheldrake York YO19 6AE	Fell 1no. Deodar Cedar tree; Crown reduce 1no. Elm tree over the driveway and garden area of neighbouring property - tree works in a conservation area.
NEW	26/00860/TCA	Dovefields 38A Main Street Wheldrake York YO19 6AE	Remedial pruning of 1no. Cherry Plum tree in front garden - tree works in a conservation area.

- b. To note the following planning decisions:

Status	Reference	Location	Description
APPROVED	26/00395/FUL	The Hawthornes Church Lane Wheldrake York YO19 6AW	Single storey rear extension and replacement windows throughout

- c. To consider the following planning enforcement matters, if required:

Status	Reference	Location	Description
APPROVED	21/02283/FUL	Land To The East Of Millfield Industrial Estate Main Street	Erection of 139no. dwellings – Construction traffic management plan

26/80. Finance

- a. To receive and note the bank reconciliation for April 2026 and current bank balances
- b. To note the payments made between meetings

Description	Expenditure
Internal Audit	318.00
Total	318.00

- c. To approve the payments presented for authorisation up to the 20th May 2026 and any other invoices that come in prior to the meeting:

Description	Expenditure
Salaries	Net Salary
HMRC – PAYE	TBC
Room Hire – Annual Meetings	75.00
Room Hire – Defibrillator training	50.00
Asda – Copier Paper	4.40
SLCC Annual Membership Contribution (subject to approval)	83.49
Total	212.89

26/81. Correspondence

To consider any correspondence received and decide upon any necessary actions

26/82. To note any agenda items for the next meeting

26/83. Date of the next meeting: 24th June 2026 at 7.00pm