



Minutes of the Ordinary Parish Council Meeting held on Wednesday 30<sup>th</sup> April 2025  
at 7.00pm.

Venue: Church Cottage, Main Street, Wheldrake

Present: Cllr White (Chairman), Cllr Batchelor, Cllr Elsey-Jeffree, Cllr Wood, Cllr Southern, Cllr Reed, Cllr Nelson, Cllr Brown, Cllr Urwin and the Clerk.

No members of the public.

The meeting opened at 7.00pm

**MINUTES**

<b>25/1.</b>	<b>Welcome</b>
<b>25/2.</b>	<b>Apologies</b> To receive apologies and consider accepting the reasons for absence. Apologies were received from Cllr Myers, Cllr Cransfield, Cllr Surtees and Cllr Sneesby. <b>Resolution: To approve the reasons for absence.</b>
<b>25/3.</b>	<b>Declarations of interest</b> a. To receive and consider any declarations of interest not already declared under the Council's code of conduct or member's register of disclosable pecuniary interests. <b>None</b> b. To receive and consider upon any applications for dispensations. <b>None</b>
<b>25/4.</b>	<b>Minutes</b> To confirm the minutes of the meeting held on the 26 <sup>th</sup> March 2025 as a true and accurate record. <b>Resolution: To approve the minutes as a true and accurate record.</b>
<b>25/5.</b>	<b>Public participation</b> Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes. <b>None in attendance</b>
<b>25/6.</b>	<b>Reports</b> To receive reports from the following: a. Proper Officer <b>The proper officer confirmed that incidents of antisocial behaviour have been reported to the police, who have advised they will increase their presence.</b> b. Ward Councillor <b>None in attendance</b> c. Community Police Officer, including monthly crime statistics report <b>None in attendance</b>
<b>25/7.</b>	<b>Groups and Committees</b> To receive and consider for decision reports and recommendations from: a. Playpark <b>A discussion took place about repair works required at the playpark.</b> <b>Resolution: To approve the following:</b> <ul style="list-style-type: none"><li>• <b>Roundabout: Edge surface repairs – £1,875</b></li><li>• <b>Hip Hop Equipment: Installation of new safety surfacing – £520</b></li><li>• <b>Nest Swing: Replacement with new bonded rubber safety surfacing – £5,174</b></li></ul>

	<ul style="list-style-type: none"> <li>• <b>Viking Swing: Replacement with new bonded rubber safety surfacing – £4,368</b></li> <li>• <b>The removal of the damaged climbing wall and its replacement with monkey bars at a cost of £4,448</b></li> </ul> <p>b. Village Maintenance <b>It was noted that delivery of the wildflower turf is anticipated shortly.</b></p> <p>c. Defibrillators <b>It was confirmed that all defibrillators are currently in good working order. It was noted that one unit will require replacement pads in early July.</b></p> <p>d. Community speed watch <b>The Council received an update confirming that one session is planned per week throughout May. A training session held last week resulted in three additional volunteers. A further training session is scheduled for the end of May. Resident feedback continues to be positive.</b></p> <p>e. WRA representative – to receive an update from the AGM and consider any planned changes. <b>Cllr Urwin arrived at the meeting.</b> <b>Cllr Reed provided an update on the WRA Annual General Meeting. A discussion followed regarding the 1972 constitution, the 2021 Charitable Incorporated Organisation (CIO), communication with residents, the MUGA project, and the Welfest funds.</b> <b>Resolution: Cllr Reed to draft a letter in conjunction with the Parish Clerk.</b></p>																																												
25/8.	<p><b>Planning</b></p> <p>a. To consider and decide upon the following planning applications:</p> <table border="1" data-bbox="209 947 1385 1003"> <thead> <tr> <th>Status</th> <th>Reference</th> <th>Location</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>b. To note the following planning decisions:</p> <table border="1" data-bbox="209 1039 1385 1458"> <thead> <tr> <th>Status</th> <th>Reference</th> <th>Location</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>APPROVED</td> <td>25/00296/FUL</td> <td>2 Valley View Wheldrake York YO19 6AJ</td> <td>Single storey rear extension and part conversion of garage to living accommodation</td> </tr> <tr> <td>APPROVED</td> <td>25/00544/TCA</td> <td>6 Kitty Garth Wheldrake York YO19 6DX</td> <td>Fell 1no. Leylandii tree in a Conservation Area</td> </tr> <tr> <td>APPROVED</td> <td>25/00233/TCA</td> <td>15 Church Close Wheldrake York YO19 6DP</td> <td>Fell 1no. Cypress tree; Reduce height by approximately 2 to 5 metres and sides of Cypress tree group - tree works in a Conservation Area</td> </tr> <tr> <td>APPROVED</td> <td>25/00362/TCA</td> <td>Orchard House 52A Main Street Wheldrake York YO19 6AB</td> <td>Crown reduce 1no. Cherry tree by 30%; Crown reduce 1no. Mountain Ash, 1no. Maple and 1no. Birch tree back to previous cut points - tree works in a Conservation Area</td> </tr> </tbody> </table> <p>The following was received after issue of the agenda</p> <table border="1" data-bbox="209 1494 1385 1608"> <thead> <tr> <th>Status</th> <th>Reference</th> <th>Location</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>REFUSED</td> <td>25/00439/FUL</td> <td>The Hawthornes Church Lane Wheldrake, York YO19 6AW</td> <td>Ground and first floor rear extensions</td> </tr> </tbody> </table> <p><b>The Council noted the planning decisions</b></p> <p>c. To consider the following planning enforcement matters:</p> <table border="1" data-bbox="209 1675 1385 1762"> <thead> <tr> <th>Status</th> <th>Reference</th> <th>Location</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>APPROVED</td> <td>21/02283/FUL</td> <td>Land To The East Of Millfield Industrial Estate Main Street</td> <td>Erection of 139no. dwellings – Construction traffic management plan</td> </tr> </tbody> </table> <p><b>The Council noted the item with no comments and no further actions.</b></p>	Status	Reference	Location	Description					Status	Reference	Location	Description	APPROVED	25/00296/FUL	2 Valley View Wheldrake York YO19 6AJ	Single storey rear extension and part conversion of garage to living accommodation	APPROVED	25/00544/TCA	6 Kitty Garth Wheldrake York YO19 6DX	Fell 1no. Leylandii tree in a Conservation Area	APPROVED	25/00233/TCA	15 Church Close Wheldrake York YO19 6DP	Fell 1no. Cypress tree; Reduce height by approximately 2 to 5 metres and sides of Cypress tree group - tree works in a Conservation Area	APPROVED	25/00362/TCA	Orchard House 52A Main Street Wheldrake York YO19 6AB	Crown reduce 1no. Cherry tree by 30%; Crown reduce 1no. Mountain Ash, 1no. Maple and 1no. Birch tree back to previous cut points - tree works in a Conservation Area	Status	Reference	Location	Description	REFUSED	25/00439/FUL	The Hawthornes Church Lane Wheldrake, York YO19 6AW	Ground and first floor rear extensions	Status	Reference	Location	Description	APPROVED	21/02283/FUL	Land To The East Of Millfield Industrial Estate Main Street	Erection of 139no. dwellings – Construction traffic management plan
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25/9.	<p><b>Policy &amp; Procedure</b></p> <p>a. To consider adopting the nationally updated NALC model Standing Orders. <b>Resolution: To approve the NALC model standing orders</b></p> <p>b. To approve the 24/25 asset register document for publication on the website. <b>Resolution: To approve the asset register 24/25 with total assets of £78,186.17</b></p>																																												
25/10.	<p><b>Community Matters</b></p> <p>a. To consider repainting and maintenance needs for the telephone box.</p>																																												

	<p><b>Resolution: To approve a quotation of £970 to repaint and maintain the box.</b></p> <p>b. To receive an update on the replacement village noticeboard and confirm the final design.</p> <p><b>It was noted that the North Lane noticeboard would benefit from the application of wood preserver at a later date.</b></p> <p><b>Resolution:</b></p> <ul style="list-style-type: none"> <li>• The final design was approved.</li> <li>• Cllr Elsey-Jeffree will enquire about the installation of the new noticeboard and the current location of the refurbished plaque.</li> <li>• The North Lane noticeboard will be cleaned out and old pins removed.</li> </ul> <p>c. To consider potential actions concerning Main Street's road and pavement condition after recent works.</p> <p><b>A discussion took place about the recent resurfacing works conducted by City of York Council.</b></p> <p><b>Residents to contact highways with any issues.</b></p> <p>d. To receive an update on the status of the VAS signs.</p> <p><b>No update was available. The Parish Clerk to chase CYC.</b></p> <p>e. To receive and consider an update on VE day 2025.</p> <p><b>The Clerk confirmed that the W.I. do not have any plans to hold an event.</b></p>																		
25/11.	<p><b>Grants</b></p> <p>a. To consider a grant request from Wheldrake Primary School.</p> <p><b>A discussion took place regarding lawful powers under which the Council may authorise grant requests.</b></p> <p><b>Resolution: The grant request was deferred to the next meeting.</b></p>																		
25/12.	<p><b>Financial Matters</b></p> <p>a. To receive and note the bank reconciliation for March 2025, current bank balances and internal audit arrangements.</p> <p><b>The net balance was noted as £46,689.75 on the 23<sup>rd</sup> March 2025. The Clerk confirmed that internal audit is booked for the 8<sup>th</sup> May 2025.</b></p> <p>b. To consider the bank account transfer arrangements.</p> <p><b>The Council noted that the new bank account is no live and authorised a transfer of £25,000 to the new account.</b></p> <p>c. To approve the payments presented for authorisation up to the 23<sup>rd</sup> April 2025 and any other invoices that come in prior to the meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Description</th> <th style="text-align: center;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>Salaries</td> <td style="text-align: right;">725.00</td> </tr> <tr> <td>HMRC</td> <td style="text-align: right;">116.81</td> </tr> <tr> <td>Payroll Services</td> <td style="text-align: right;">113.70</td> </tr> <tr> <td>YLCA Subscription</td> <td style="text-align: right;">649.00</td> </tr> <tr> <td>Training</td> <td style="text-align: right;">73.00</td> </tr> <tr> <td>Stamps</td> <td style="text-align: right;">6.80</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>1677.51</b></td> </tr> </tbody> </table> <p><b>Resolution: To approve the payments presented for authorisation</b></p>	Description	Expenditure	Salaries	725.00	HMRC	116.81	Payroll Services	113.70	YLCA Subscription	649.00	Training	73.00	Stamps	6.80			<b>Total</b>	<b>1677.51</b>
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25/13.	<p><b>Correspondence</b></p> <p>To consider correspondence received and decide upon any necessary actions.</p> <p><b>The Council noted the following correspondence:</b></p> <ul style="list-style-type: none"> <li>• Advertising boards on the pavement/verge on Main Street – Residents to contact City of York Council</li> <li>• Proposal in relation to Sandholes Wood – To add to the next agenda</li> </ul>																		
25/14.	<p>To note any agenda items for the next meeting.</p> <ul style="list-style-type: none"> <li>• Sandholes wood proposal</li> </ul>																		
25/15.	<p><b>Date of the next meeting 28<sup>th</sup> May 2025 at 7.00pm to include the Annual Parish Meeting</b></p>																		

The meeting closed at 8.34pm

Signed .....

Cllr J White, Chairman  
28<sup>th</sup> May 2025