

## Wheldrake Parish Council

www.wheldrake-pc.gov.uk

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### Minutes of Wheldrake Parish Council Extraordinary Meeting held at 7pm at White Rose House on Wednesday 5<sup>th</sup> October 2022 (Deferred September meeting)

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| 1 | <b>Welcome:</b><br>The Chair welcomed councillors and visitors to the meeting.  |
| 2 | <b>Apologies and Attendance:</b><br>Apologies were received and accepted by Cllrs Cranfield, Elsey-Jeffree and Nelson, plus RFO.<br>Attendees were noted by the clerk.  |
| 3 | <b>Interests:</b><br>The Chair reminded members to make any declarations in any agenda item(s).   |
| 4 | <b>Minutes:</b><br>Minutes of previous meeting to be signed off at the next meeting. Clerk to note approval.  |
| 5 | <b>Council:</b><br>The Council received comments from resident(s) present who were all supportive of continuing with the PC subsidising the evening bus service.  |
| 6 | <b>Reports received (for information only)</b><br>N/A   |
| 7 | <b>Planning:</b><br>22/01682/FUL – Cornthwaite House, Back Lane South Single storey rear extension, erection of free standing pergola to rear and replacement of windows to rear and side. <b>No comments made.</b><br>22/01816/FUL – The Lodge, Westerly Lake Main Street Erection of two storey dwelling after demolition of existing dwelling. <b>No comments made.</b>  |
| 8 | <b>Finance:</b><br><b>Payments to be made:</b><br>Autela £53.28<br>PAYE £305.60<br>YLCA £17.55<br><b>RFO report:</b><br>RFO to provide a full and detailed report at the next meeting at the end of October. The RFO to look into the possibility of both the RFO and Clerk holding a small amount of petty cash. <b>*Petty Cash Policy to be drafted.</b><br><b>Receipts:</b><br>None<br><b>Other:</b><br>Clerk's salary at rate already confirmed, plus any receipted expenses. |
| 9 | <b>To receive and consider recommendations from committees and working groups</b><br><b>Village Maintenance:</b>  |

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| 10 | <p><b>To resolve and consider actions to be taken;</b></p> <ul style="list-style-type: none"> <li>- <b>To consider and adopt revised Standing Orders for WPC</b><br/>Approved.</li> <li>- <b>To consider and adopt a scheme for playpark monitoring</b><br/>Cllrs to informally monitor the playpark and inform the Clerk of anything which needs highlighting to Playscheme.</li> <li>- <b>To consider hosting a consultation event for the future of the playpark</b><br/>Possible date would be Saturday 29<sup>th</sup> October (during half term).</li> <li>- <b>To consider the provision of an accessible swing</b><br/>Accessible swing quote is £3,392.00. All were in favour to purchasing,</li> <li>- <b>To consider quote for planters</b><br/>A quote of £475.00 was produced to re-plant all planters in the village. All were in favour.</li> <li>- <b>To consider the formation of a finance committee</b><br/>It was agreed for the following Cllrs to form the finance committee;<br/>Cllr Myers<br/>Cllr Brown<br/>Cllr Buckle<br/>Cllr Clarke<br/>Cllr Wilkinson (Chair)</li> <li>- <b>To consider the formation of a staffing committee</b><br/>It was agreed for the following Cllrs to form the staffing committee;<br/>Cllr Urwin (Chair)<br/>Cllr Buckle<br/>Cllr Brown<br/>Cllr Wilkinson<br/>Cllr Cranfield</li> <li>- <b>To consider a date for whole council training</b><br/>YLCA will provide Councillor Training at a cost of £32.50 per person. Clerk will update and confirm the suggested date of 25<sup>th</sup> January 2023.</li> <li>- <b>To consider the relocation of waste bin from playpark to the east end of the village</b><br/>Move the bin currently located near Valley View/North Lane to Mount Pleasant, Church Lane.</li> <li>- <b>To consider the revision of the current PC Facebook group</b><br/>The current Facebook group for the PC was resolved to be closed and redirected to website.</li> <li>- <b>To consider the revision of the PC Communications policy</b><br/>The comms policy was reviewed and approved.</li> </ul> |
| 11 | <p><b>To notify the clerk of matters for inclusion on the next agenda</b></p> <ul style="list-style-type: none"> <li>- <b>Remembrance Day, 13<sup>th</sup> November. Clerk to purchase a wreath to be laid.</b></li> <li>- <b>Christmas tree</b></li> </ul>   |
| 12 | <p><b>To confirm dates of the next meeting as Wednesday 26th October at 7pm</b></p>   |

Closed at 8.47pm