



Wheldrake Parish Council have an opportunity for all members of the public to participate at their monthly meetings.

This is on the agenda as:

Public participation

Here members of the public can comment on any agenda item or bring an item to the attention of the Council. Any items not on the agenda can be discussed but a formal decision cannot be made. These can be added to a subsequent meeting agenda if agreed by Council.

RULES AND EXPECTATIONS DURING THE PUBLIC SESSION

1. The Chair will ask for any questions from the public. Please indicate that you wish to speak.
2. The public session will take place during the formal council meeting, after the initial formalities.
3. Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.
4. The session will last no longer than 20 minutes, with each participant speaking for no more than 3 minutes unless an extension is granted by the Chair.
5. The Chair of council will control the public session and their decision upon proceedings at this part of the meeting are final and will have no hesitation in invoking the provisions of Standing Order 2*, to deal with what they consider is disorderly conduct
6. The Council will not discuss any matter that it has no legal or other interest in or the matter/complaint is between two or more individuals or groups.
7. Good manners and respect are expected during the session.
8. Complaints to the council not permitted; these should be addressed via the council's adopted complaints procedure.
9. Complaints regarding the behaviour of individual councillors are not permitted. Where the complaint pertains to a breach of the Code of Conduct, the complainant will refer directly to the Monitoring Officer at City of York Council.
10. If detailed issues are to be raised then they must be put into writing and sent to the parish Clerk.
11. It is at the Chair's discretion whether questions raised will be answered at the meeting or dealt with after the meeting by written response.

12. The council cannot take a decision on any issue raised at public session unless it is specified on the agenda of the council meeting or the clerk has delegated powers to deal with it as urgent, i.e., highway repairs.
13. Members of the public may be filmed or audio recorded by members of the public at the meeting under the Public Bodies (Admission to Meetings) Act 1960. A person present at a meeting may not provide an oral report or oral commentary about a meeting as it takes place without permission.

RULES AND EXPECTATIONS OF THE PUBLIC DURING THE FORMAL COUNCIL MEETING

1. In the formal council meeting there is no right for members of the public to speak. It is the Chair's discretion to allow members of the public to speak during other items in the meeting. If this happens the Chair will seek a resolution from the Council to permit you to speak. Please be patient while this procedure is undertaken.
2. If a member of the public wants to speak, they should indicate by hand and the Chair will come to them if and when there is an appropriate point in the proceedings.
3. You will only be permitted to speak during the formal meeting if you have information for the council which may impact on its decision making.
4. If the meeting becomes disruptive and members of the public do not adhere to these rules, the Chair is empowered to use Standing Order 2(b) to restore order.