

WHELDRAKE PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on Wednesday 30th
October 2024 at 7.00pm.

Venue: Church Cottage, Main Street, Wheldrake

Present: Cllr White (Chairman), Cllr Brown, Cllr Surtees, Cllr Reed, Cllr Cranfield, Cllr Myers, Cllr Batchelor, Cllr Nelson, Cllr Southern, Cllr Urwin, Cllr Wood, Cllr Sneesby and the Clerk.

One member of the public

MINUTES

103. Welcome
The Chair welcomed everyone to the meeting.
104. To receive apologies and consider accepting the reasons for absence.
Apologies were received and accepted from Cllr Elsey-Jeffree. Cllr Cranfield was absent.
105. To receive declarations of interests from members, in any business to be transacted.
None received.
106. To approve the minutes of the following meetings as a true and accurate record:
To note the outstanding minutes from the Ordinary Parish Council meeting held on the 25th September 2024.
The Council noted the outstanding minutes from the 26th June 2024.
Resolution: to approve the minutes of the meeting held on the 25th September 2024 as a true and accurate record.
107. **Public participation**
Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes.
A resident attended to provide additional details on planning application 24/01719/OUT
108. **To receive reports from the following:**
a. Chair
The Chair did not have any matters to report.
b. Proper Officer – to include an update on the evening bus service.
The proper officer provided the following updates:
- **Authority for wildflower planting has been requested from CYC.**
 - **The Mayor, York and North Yorkshire combined authority and police have been invited to future meetings.**
 - **Village crime statistic reports are now been received monthly from the police.**
 - **The East Yorkshire Bus Company, City of York Council (CYC), and local Parish Councils have been contacted for an update on the evening bus service.**
 - **The clerk has had conversations with CYC regarding the £70,000 allocated within the S106 funds from the Bramblewood development, which is intended to support bus services in Wheldrake. CYC has**

acknowledged that the Parish Council would like these funds to be specifically used to enhance the number 18 service. The developer is not required to release the funds until 30 properties are occupied, meaning there may be a delay before the funding becomes available.

c. Ward Councillor

None in attendance.

d. Community Police Officer

None in attendance.

Resolution: The Clerk will invite the MP to a future meeting.

109. To receive and consider Council sub group reports from:

a. Playpark – to include the consideration of a playpark policy and health and safety requirements.

It was noted that the horticultural contractor has been asked to conduct a tree assessment at the playpark.

Resolution: To approve the risk assessment and monthly inspection form. To approve the playground inspection and maintenance policy with the inclusion of bi annual inspections. The Clerk to chase up the annual inspection and appoint the contractor for the bi annual.

b. Village Maintenance

A discussion took place which included areas of overgrown vegetation and wildflower planting. Details of wildflower turf rolls that flower all year and potential costs were provided. The creation of wildflower areas was agreed in principle with additional details on location and costs to be received for full approval.

Resolution: The Clerk to chase up winter planting.

c. Defibs – to include an update on a community training day.

Council received an update that all three defibrillators are in working order and one has received new pads.

d. Community speed watch.

Cllr Batchelor provided an update on a recent meeting. Five sessions are planned over the next four weeks. Resident feedback during the sessions has been positive but the wish for vehicle activated speed signs within the village has been raised on numerous occasions.

Resolution: The Clerk to investigate the possibility of installing VAS signs on Main Street and Church Lane.

110. Policy & Procedure

To consider the approval of the following policies:

- Sexual harassment policy
- Vexatious communications policy
- Publication scheme

Following a discussion, it was noted that several external links on the website are incorrect.

Resolution: to approve the sexual harassment and vexatious communication policies. To approve the publication scheme with minor amendments.

Cllr Reed was appointed as the Council webmaster.

111. Planning

a. Decision Notices.

Status	Reference	Location	Description
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Approved	24/01386/FUL	3 Greengales Court Wheldrake York YO19 6BX	Single storey front extension
Approved	21/02003/FUL	Land West Of Hagg Wood Broad Highway Wheldrake York	Erection of an agricultural workers dwelling to replace a temporary dwelling - resubmission
Approved	24/01427/TPO	Dove Spring North Lane Wheldrake York YO19 6BB	Crown reduce Ornamental Plum protected by Tree Preservation Order 12/1993
Approved	24/01540/TCA	Granary Cottage 11 Main Street Wheldrake York YO19 6AF	Fell 1no. Walnut and remedial prune 1no. Walnut and 1no. Laburnum (rear gdn) - trees in a conservation area
Approved	24/01592/TCA	31 Back Lane South Wheldrake York YO19 6DT	Up to 3.6m reduction of 2no. Silver Birch (rear gdn) - trees in a conservation area
Approved	24/01579/TCA	The Brambles 14 North Lane Wheldrake York YO19 6BB	Trim back 3no. Hawthorn trees (front gdn) to previous reduction and shape - tree in a conservation area
Approved	24/01394/FUL	Somerset Nursing Home 1 Church Lane Wheldrake York YO19 6AW	Variation of condition 2 of permitted application 22/01349/FUL to include the provision of Solar/PV panels to the roof

b. Application Notices received since the last Ordinary Council meeting

Status	Reference	Location	Description
New	24/01695/TCA	18 Main Street Wheldrake York YO19 6AF	Fell 1no. (suppressed) Silver Birch and crown reduction of 2no. Maple, 1no. Oak and 1no. Beech - trees in a conservation area
New	24/01719/OUT	The Birches Main Street Wheldrake York YO19 6AH	Outline application for 1no. dwelling (use class C3) with associated landscaping and parking with only access considered
New	24/01734/FUL	Stone Connections Units 2 And 3 Millfield Industrial Estate Wheldrake York	Single storey extension to workshops 2 and 3 with associated generator enclosure

No objections were noted

c. Enforcement issues.

None

112. Finance

a. To consider the payments presented for authorisation up to the 24th October 2024 and any other invoices that come in prior to the meeting.

Description	Expenditure
Grant (Sharing Life)	3000.00
Defibrillator battery	267.60
Horticultural	991.20
HMRC PAYE	369.06
Salaries (including additional September hours)	1043.86
ICO Registration	40.00
Total	5710.72

Resolution: to approve the schedule of payments presented.

b. To note the bank reconciliation and current net position.

The Council noted the bank reconciliation for October 2024 and the net position as £60,235.89.

c. To consider an update to the bank mandate changes and sign an address change letter.

Resolution: to update the address on the bank mandate.

d. To consider the budget monitoring for quarter 2, 2024/25.

Council considered and noted the current spend for quarter 2.

e. To consider the budget for 2025/26.

The Council considered the draft budget for 2025/26.

A discussion took place about the budget for grants given by the Parish Council.

Resolution: Cllr Myers to advertise grant applications with a cut off date of the 11th December 2024.

f. To consider the appointment of an internal auditor for the 2024/25 financial year.

Resolution: To appoint Adams & Co to conduct the 2025/26 internal audit.

113. To consider communications received by the Council.
Communications from residents in relation to overgrown hedges and vegetation were noted.
Resolution: The Clerk to action and deal with any future communications received.
114. To consider the exclusion of the press and public under Standing order 2(d) for items 115 & 116
Resolution: to exclude the press and public from items 115 and 116.
115. To consider the amendment of previous Council minutes.
Resolution: to amend the minutes of a previous meeting.
116. To consider and note ICO requirements.
The ICO communications were noted.
117. To note any agenda items for the next meeting.
Budget 2025/26
Wildflower areas
VAS signs
118. **Date of next meeting**
To consider the date for the December meeting.
Resolution: To hold the December meeting on the 11th December 2024.
Next meeting: 27th November 2024 at 7.00pm

The meeting closed 8.53pm

Signed

Cllr J White, Chairman
27th November 2024