



Minutes of the Ordinary Parish Council Meeting held on Wednesday 27th November
2024 at 7.00pm.

Venue: Church Cottage, Main Street, Wheldrake

Present: Cllr White (Chairman), Cllr Brown, Cllr Surtees, Cllr Reed, Cllr Cranfield, Cllr Myers, Cllr Batchelor, Cllr Nelson, Cllr Southern, Cllr Urwin, Cllr Wood, Cllr Sneesby, Cllr Elsey-Jeffree and the Clerk.
Two members of the public

The meeting opened at 7.00pm

MINUTES

119.	Welcome
120.	Apologies To receive apologies and consider accepting the reasons for absence. None
121.	Declarations of interest a. To receive and consider any declarations of interest not already declared under the Council's code of conduct or member's register of disclosable pecuniary interests. None b. To receive and consider upon any applications for dispensations. None
122.	Minutes To confirm the minutes of the meeting held on the 30 th October 2024 as a true and accurate record. Resolution: To approve the minutes as a true and accurate record.
123.	Public participation Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes. Residents expressed concerns about parking issues outside the nursing home on Church Lane, noting that the additional building work will not provide enough parking spaces and drive lighting is inadequate. They also mentioned that the installation of double yellow lines could help address the parking problems and improve visibility when exiting the location.
124.	Reports To receive reports from the following: a. Chair The Chair thanked Cllr Urwin on behalf of the Council for laying the remembrance day wreath and the Parish Clerk for their hard work. The Chair noted that they were looking forward to the outcome of the wildflower planting, had observed the community speedwatch recently and will be booking on chairman training in January. b. Proper Officer The proper officer provided the following update on monthly actions: <ul style="list-style-type: none">• VAS Signs: Has liaised with CYC to identify suitable locations within their criteria.• Asset Register: Has made progress on updating the document.• Policies: Has created a timetable for reviewing all mandatory policies.• Wildflower Planting: Has requested permission to plant on CYC land, but approval is still pending.

- **Winter Planting: Followed up on planting, which has been reported as completed, though the Council noted some areas remain unaddressed.**
- Action:** Clerk to chase up winter planting
- c. Ward Councillor
None
- d. Community Police Officer, including monthly crime statistics report
No police representative was in attendance.
The Council noted the 3 reports on the police statistics report.

125. Groups and Committees
To receive and consider for decision reports and recommendations from:

a. Playpark
Cllr Myers confirmed that the monthly inspection had highlighted an issue with the fence bordering school drive. Cllr Myers has conducted an emergency repair but a permanent solution is required.
Resolution: To obtain a quotation from the village lengthsmen (Cllr Southern to action)

b. Village Maintenance
The Council thanked Toby H Johnson Ltd for supplying the two village Christmas trees and adding additional gravel to the public footpath.

c. Defibrillators
Resolution: A training session will be scheduled for early February (Cllr Southern to confirm venue availability). A donation will be made to the air ambulance service in appreciation of the free training. The session will be promoted once the date is confirmed.

d. Community speed watch.
The Council received an update that included:

- In November, four sessions were held, with December dates being arranged, though shorter days and weather have made scheduling challenging.
- Following discussions with NYP, a coordinator visited Church Lane last week to identify potential sites, which are now with NYP for approval. Approval is expected within the next week.
- NYP also plans to assess the village entrance at North Lane/Industrial Estate in early summer next year.
- While few speeders have been caught, the visible signage appears to have a positive impact.

The Parish Council thanked Cllr Batchelor for his dedication in coordinating the project.

e. Staffing
The staffing committee informed Council that the Clerks appraisal has been conducted.

126. Planning

a. To consider and decide upon the following planning applications:

Status	Reference	Location	Description
New	24/01938/FUL	Field To The North Of Warren House Farm New Road Deighton York	Erection of 1no. general purpose agricultural building (polytunnel) and associated siting of 1no. temporary rural workers' dwelling

Resolution: To express the Council's concern that the temporary rural working dwellings should not become permanent in the future.

b. To note the following planning decisions:

Status	Reference	Location	Description
Approved	24/01647/TCA	Pear Tree Cottage North Lane Wheldrake York YO19 6AY	Fell 2no. Apple trees and replant with 1no. Cherry -trees in a conservation area
Approved	24/01695/TCA	18 Main Street Wheldrake York YO19 6AF	Fell 1no. (suppressed) Silver Birch and crown reduction of 2no. Maple, 1no. Oak and 1no. Beech -trees in a conservation area

Noted

c. To consider the following planning enforcement matters:

	<p>None</p> <p>d. To consider whether a response is required to the Light Valley Solar application to the secretary of state for an order granting development consent. Full details available at www.lightvalleysolar.co.uk. Resolution: No comment at this time.</p>										
127.	<p>Policy & Procedure</p> <p>a. To consider Council policy record. The Council noted the policy record. Resolution: To hold a weekend session to go through Council documentation for archiving or digitisation.</p> <p>b. To consider a records management policy. Resolution: To approve the records management policy</p>										
128.	<p>Highways matters</p> <p>a. To consider parking restrictions outside the nursing home. Resolution: To write to CYC in support of extending the temporary parking restrictions or looking at a permanent introduction and to request that the nursing home improve the lighting on its entrance driveway.</p>										
129.	<p>Ongoing matters</p> <p>To receive information on the following ongoing matters and decide further action where necessary:</p> <p>a. Wildflower planting Resolution: The Clerk to finalise agreements with CYC. Cllr Southern to establish the contractor's highway work approvals.</p> <p>b. Vehicle activated speed signs Resolution: The Clerk to speak to CYC about the installation of a VAS installation on Main Street and possible alternative traffic calming on Church Lane which sits outside of CYC criteria for VAS signage. Action: The Clerk to obtain quotations.</p>										
130.	<p>Financial Matters</p> <p>a. To receive and note the bank reconciliation for November 2024 and current bank balances. As the bank statement had not been received, the item was deferred to the next meeting.</p> <p>b. To approve the payments presented for authorisation up to the 21st November 2024 and any other invoices that come in prior to the meeting:</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Expenditure</th> </tr> </thead> <tbody> <tr> <td>Payroll Services</td> <td>113.70</td> </tr> <tr> <td>HMRC PAYE</td> <td>193.91</td> </tr> <tr> <td>Salaries</td> <td>706.84</td> </tr> <tr> <td>Total</td> <td>1014.45</td> </tr> </tbody> </table> <p>Resolution: To approve the payment schedule</p> <p>c. To consider the double taxation requirements for 2025/26 Resolution: To approve the double taxation request submission to CYC.</p> <p>d. To consider any requirements for updating the budget for 2025/26 Resolution: To include budgets for staffing pension scheme and £250 for VE day 2025.</p> <p>e. To consider a change in banking provider. The Clerk informed Councillors of the details required to implement the May resolution.</p>	Description	Expenditure	Payroll Services	113.70	HMRC PAYE	193.91	Salaries	706.84	Total	1014.45
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131.	<p>Staffing Matters</p> <p>a. To note the national NJC salary scale increases for 2024/25. The Council noted the national NYC salary increase for 2024/25</p> <p>b. To consider the selection of a workplace pension provider. Resolution: To implement the local government pension scheme before auto enrolment becomes relevant. The Clerk to establish the requirements.</p>										
132.	<p>Correspondence</p> <p>To consider correspondence received. The Clerk informed Council of resident communications in relation to:</p>										

	<ul style="list-style-type: none"> • Walker Lane – one way proposal • CYC report on the North Lane planning application
133.	<p>To note any agenda items for the next meeting.</p> <p>Budget 25/26</p> <p>To include VE day and Christmas 2025 for the February agenda</p>
134.	<p>Date of the next meeting</p> <p>11th December 2024 at 7.00pm</p>

The meeting closed 8.46 pm

Signed

Cllr J White, Chairman
11th December 2024

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