



Minutes of the Ordinary Parish Council Meeting held on Wednesday 26<sup>th</sup> November  
2025 at 7.00pm.

Venue: Church Cottage, Main Street, Wheldrake

Present: Cllr Nelson (Chairman), Cllr Southern, Cllr Surtees, Cllr Wood, Cllr Sneesby, Cllr Elsey-Jeffree, Cllr Reed, Cllr Brown, Cllr Cranfield and the Clerk.

Two members of the public.

The meeting opened at 7.00pm

**MINUTES**

<b>25/96.</b>	<b>Welcome</b>
<b>25/97.</b>	<b>Apologies</b> To receive apologies and consider accepting the reasons for absence. <b>Apologies were received from Cllr Batchelor and Cllr Myers</b> <b>Resolution: To accept the reasons for absence.</b>
<b>25/98.</b>	<b>Declarations of interest</b> a. To receive and consider any declarations of interest not already declared under the Council's code of conduct or member's register of disclosable pecuniary interests. <b>None received.</b> b. To receive and consider upon any applications for dispensations. <b>None received.</b>
<b>25/99.</b>	<b>Minutes</b> To confirm the minutes of the Parish Council meeting held on the 29 <sup>th</sup> October 2025 as a true and accurate record. <b>Resolution: To accept the minutes as a true and accurate record.</b>
<b>25/100.</b>	<b>Public participation</b> Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes. <b>No comments received</b>
<b>25/101.</b>	<b>Co-option</b> a. To consider applications from eligible residents for the two vacant seats on Wheldrake Parish Council. <b>Two applications were received for the vacant seats, and each applicant outlined their reasons for wishing to join the Parish Council.</b> b. To approve the co-option of an eligible councillor to the two vacant seats and to receive the appropriate documentation. <b>Resolution: To co-opt Adam Atkinson and Hayley McCaie to the vacant seats on Wheldrake Parish Council.</b>
<b>25/102.</b>	<b>Reports</b> To receive reports from the following: a. Parish Clerk <b>The Clerk reported on actions since the last meeting and will circulate an information sheet for members of the public attending meetings for consideration at the next meeting.</b> <b>The Council agreed that the Clerk will support South Milford Parish Council's collective letter regarding the Light Valley Solar project, noting that the consultation has closed and full planning is expected in 2026.</b>

- b. Ward Councillor  
**No Ward Councillor was in attendance. Recent communication had been received regarding the cycleway and CYC's rejection of the one-way proposal for Walker Lane. The Parish Council noted the update and agreed to leave any further action on Walker Lane to CYC.**
- c. Community Police Officer, including monthly crime statistics report.  
**No Community Police Officer was in attendance, and no crime statistics report was received. The Clerk will follow up regarding the missing reports.**

**25/103. Groups and Committees**  
To receive and consider for decision, reports and recommendations from:

- a. Playpark  
**Resolution: To approve the Parish Clerk seeking an independent report and further quotes for the playpark.**  
**To approve the purchase of the new playpark sign, R1 option 2, at a total cost of £182.50.**
- b. Village Maintenance  
**The Council discussed visibility issues at Dalton Hill caused by advertising boards. Cllr Atkinson will assess the situation and seek a suitable solution.**  
**Resolution: The Council confirmed it will continue the additional highway verge cuts under the lengthsman contract.**
- c. Defibrillators  
**Two defibrillators have been re-sited and hard-wired. Ad Astra arranged the electrician, as no volunteers were available, and covered the installation costs. It was proposed that a gift of lights be purchased in recognition of this, up to a cost of £315.**  
**Resolution: The Clerk is authorised to purchase the lights, which will be donated under Section 137 of the Local Government Act 1972.**
- d. Community speed watch  
**Clearance has been received from NYP for two sites at the western end of Main Street, and sessions have been conducted at both locations, with speeding vehicles recorded. A session on Church Lane over the weekend recorded five speeding vehicles, three exceeding 40 mph. Future Community Speed Watch sessions are being scheduled weekly, excluding the Christmas and New Year period.**
- e. WRA representative  
**The Council received an update from Cllr Reed and Cllr Nelson. No response has been received from Luke Charters MP.**  
**Resolution: Cllr Reed will monitor for the next advertised AGM, and Cllr Nelson will follow up with the MP for an update.**

**25/104. Planning**

- a. To consider and decide upon the following planning applications and any others received prior to the meeting:  
*Cllr Atkinson declared an interest in item 104a*

Status	Reference	Location	Description
NEW	25/02230/ADV	Wenlock Arms 73 Main Street Wheldrake York YO19 6AA	Display of 1no. pictorial sign to existing gibbet, 3no. individual house name letters, 2no. amenity boards, 4no. brass lanterns, 5no. floodlights and 1no. handwritten sign

**Resolution: The Council had no comment.**

**The Council noted two planning applications received after the agenda was published. As no comments were considered necessary, they will not be included on a future agenda.**

Status	Reference	Location	Description
NEW	25/02294/TCA	3 Forge Close Wheldrake York YO19 6GF	Up to 3m crown reduction and crown lifting on neighbour's side to balance crown - tree in a conservation area
NEW	25/02295/TCA	The Ings Church Lane	Crown reduce 3no. trees to previous cut

		Wheldrake York YO19 6AW	points - trees in a Conservation Area
<b>b. To note the following planning decisions:</b>			
<b>Status</b>	<b>Reference</b>	<b>Location</b>	<b>Description</b>
APPROVED	25/01717/FUL	3 Church Close Wheldrake York YO19 6DP	Single storey front and rear extensions
APPROVED – received after the agenda publication	25/01965/FUL	15 Greengales Lane Wheldrake York YO19 6BW	Single storey side/rear extension and dual pitched roof to existing porch
<b>c. To consider the following planning enforcement matters:</b>			
<b>Status</b>	<b>Reference</b>	<b>Location</b>	<b>Description</b>
APPROVED	21/02283/FUL	Land To The East Of Millfield Industrial Estate Main Street	Erection of 139no. dwellings – Construction traffic management plan
<b>Noted: The Council noted the enforcement matter.</b>			
<b>25/105.</b>	<b>Policy &amp; Procedure</b>		
	<p>a. To consider a report on the publication of members addresses under the Localism Act 2011. <b>Resolution: The Council resolved to adopt an “opt-out” approach for publishing Members’ home addresses. Under this system, addresses will be withheld by default under Section 32 of the Localism Act, but any Member may request that their address be published on their register of interests.</b></p> <p>b. To review the records management and vexatious communication policies. <b>Resolution: The Council approved the policies without amendments.</b></p> <p>c. To discuss and agree on council communication methods <b>The Council agreed to continue publishing the newsletter and to include it in the parish magazine (deadline 8 December). A resident survey was also approved, with councillors to submit suggestions for content. Resolution: The Council approved the newsletter and survey. The Clerk and Cllr Nelson will compile both.</b></p>		
<b>25/106.</b>	<b>Community Matters</b>		
	<p>a. To receive an update on actions to tackle speeding within the village including the new VAS sign. <b>The Council received an update on actions to tackle speeding, including the new VAS sign. CYC have confirmed that quotes for the sites are expected before Christmas. Lead times are typically 6–8 weeks, with the earliest possible installation in March 2026. No response has been received from Luke Charters MP or Ward Cllr Vassie. Resolution: The Clerk will follow up with the MP and Ward Cllr before responding to CYC.</b></p> <p>b. To note the CYC proposed amendments to the traffic regulation order for Ruffhams Close and Church Lane. <b>The Council noted the traffic regulation order proposal.</b></p> <p>c. To consider volunteers for the Christmas decoration group. <b>The Council considered volunteers for the Christmas decoration group. Cllr Surtees will lead the Low Well Park tree and Cllr Southern will lead the Broad Highway tree, with both seeking additional volunteers. Cllr Eelsey-Jeffree also offered assistance. The Council noted that an independent judge has been appointed for the Christmas competition.</b></p>		

25/107.	<p><b>Financial Matters</b></p> <p>a. To receive and note the bank reconciliation for October 2025 and current bank balances.  <b>The Council noted the bank reconciliation for October 2025 and the net position as £53,505.16 as at the 31<sup>st</sup> October 2025.</b></p> <p>b. To consider the draft budget for 2026/27  <b>The Council noted that CYC will not issue the tax base for accurate figures until December, which may prevent a finalised budget being agreed at the December meeting.</b>  <b>Resolution:</b> The Council resolved to cancel the December meeting and hold a meeting on 28<sup>th</sup> January 2026, at which the 2026/27 budget and precept request will be finalised.</p> <p>c. To approve the payments presented for authorisation up to the 20<sup>th</sup> November 2025 and any other invoices that come in prior to the meeting:</p> <table border="1" data-bbox="320 607 1374 831"> <thead> <tr> <th>Description</th> <th>Expenditure</th> </tr> </thead> <tbody> <tr> <td>Salaries</td> <td>773.60</td> </tr> <tr> <td>HMRC - PAYE</td> <td>103.19</td> </tr> <tr> <td>Christmas lights</td> <td>375.71</td> </tr> <tr> <td>Accessible swing strap</td> <td>158.40</td> </tr> <tr> <td>Payroll services</td> <td>90.00</td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td></td> </tr> </tbody> </table> <p><b>Resolution:</b> To approve the payments presented for authorisation.</p>	Description	Expenditure	Salaries	773.60	HMRC - PAYE	103.19	Christmas lights	375.71	Accessible swing strap	158.40	Payroll services	90.00	<b>Total</b>	
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25/108.	<p><b>Correspondence</b>  To consider correspondence received and decide upon any necessary actions.  <b>The Council noted resident correspondence received and determined that no further action was necessary.</b></p>														
25/109.	<p>To note any agenda items for the next meeting.  <b>The following items were noted for inclusion on the next agenda:</b></p> <ul style="list-style-type: none"> <li>• <b>Defibrillator – WRA unit wiring requirements.</b></li> <li>• <b>Inspection of benches, with a full asset check scheduled for January.</b></li> <li>• <b>Consideration of the resident survey results.</b></li> <li>• <b>Election of a Vice Chairman.</b></li> <li>• <b>Planning for 2026 village activities, including the formation of committees and/or working groups.</b></li> <li>• <b>Arrangements for another defibrillator training session in summer 2026, with Cllr Eisey-Jeffree to propose a date.</b></li> </ul>														
25/110.	<p><b>Date of the next meeting 28<sup>th</sup> January 2026. The Council will not hold a meeting in December.</b></p>														

The meeting closed at 8.50pm

Signed .....

Cllr S Nelson, Chairman  
28<sup>th</sup> January 2026