



Minutes of the Ordinary Parish Council Meeting held on Wednesday 25th June 2025
at 7.00pm.

Venue: Church Cottage, Main Street, Wheldrake

Present: Cllr White (Chairman), Cllr Southern, Cllr Surtees, Cllr Batchelor, Cllr Wood, Cllr Cransfield, Cllr Wood, Cllr Myers, Cllr Sneesby, Cllr Elsey-Jeffree, Cllr Brown and the Clerk.
No members of the public.

The meeting opened at 7.00pm

MINUTES

25/33.	Welcome
25/34.	Apologies To receive apologies and consider accepting the reasons for absence. Apologies were received from Cllr Urwin. Resolution: To accept the reasons for absence
25/35.	Declarations of interest a. To receive and consider any declarations of interest not already declared under the Council's code of conduct or member's register of disclosable pecuniary interests. None b. To receive and consider upon any applications for dispensations. None
25/36.	Minutes To confirm the minutes of the Annual Parish Council meeting held on the 28 th May 2025 as a true and accurate record. Resolution: To approve the minutes of the Annual Parish Council meeting held on the 28th May 2025
25/37.	Public participation Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes. Residents raised the following matters: <ul style="list-style-type: none">• Wheldrake Pre-school attended to provide further details on a current grant request which will be included on next months agenda.• Noise from motorbikes within the village.
25/38.	Reports To receive reports from the following: a. Proper Officer The proper officer did not have any matters to report. b. Ward Councillor None in attendance. c. Community Police Officer, including monthly crime statistics report None in attendance and no reports on the crime statistics report.
25/39.	Groups and Committees To receive and consider for decision reports and recommendations from: a. Playpark including a quotation for remedial works Resolution: <ul style="list-style-type: none">• To enquire whether the previously approved works can be scheduled earlier than the proposed date in September.

	<ul style="list-style-type: none">• That expenditure of £278 be approved for the purchase of two replacement flat seats for the junior swings.• That the Playpark Group meet to assess additional potential repairs and report their findings and recommendations to the Council. <p>b. Village Maintenance</p> <p>Resolution:</p> <ul style="list-style-type: none">• The Ward Councillor be consulted for advice regarding the potential installation of a shelter at the bus stop on Dalton Hill.• That Councillors undertake to clean the village benches twice annually. <p>c. Defibrillators</p> <p>The Council received an update that all defibrillators are in working order. Replacement pads and new case stickers have been ordered.</p> <p>d. Community speed watch, including consideration of membership of the fixed speed camera campaign group</p> <p>Three sessions have been carried out on Church Lane, during which a significant number of speeding incidents were recorded, including 10 vehicles exceeding the limit. A session held today on Main Street recorded one vehicle travelling at 39 mph. Regular sessions are now scheduled weekly through to the end of July, supported by a committed team of volunteers.</p> <p>Resolution: That the Council does not join the fixed camera campaign group.</p> <p>e. WRA representative</p> <p>The Council was informed that no response has been received from the Charity Commission. The WRA representative was not aware of any upcoming meetings.</p>																												
25/40.	<p>Planning</p> <p>a. To consider and decide upon the following planning applications:</p> <table><tr><th>Status</th><th>Reference</th><th>Location</th><th>Description</th></tr><tr><td>NEW</td><td>25/01107/TCA</td><td>11 Church Close Wheldrake York YO19 6DP</td><td>Cut back overhanging branches of 1no. Hawthorn and mixed vegetation overhanging from 72 Main Street - tree in a conservation area</td></tr><tr><td>NEW</td><td>25/01140/TCA</td><td>25 Back Lane South Wheldrake York YO19 6DT</td><td>Fell 1no. Birch (T4), crown reduce 2no. Birch (T1, T2) and 1no. Hazel (T3) - trees in a conservation area</td></tr></table> <p>Resolution: The Council had no comments</p> <p>b. To note the following planning decisions:</p> <table><tr><th>Status</th><th>Reference</th><th>Location</th><th>Description</th></tr><tr><td>WITHDRAWN Received after issue of the agenda</td><td>24/01382/FULM</td><td>Greengales 11A North Lane Wheldrake York YO19 6AY</td><td>Residential development comprising of 64no. dwellings (Use Class C3) with new access off North Lane, landscaping, open space and associated infrastructure</td></tr></table> <p>Resolution: The Council noted the planning decision</p> <p>c. To consider the following planning enforcement matters:</p> <table><tr><th>Status</th><th>Reference</th><th>Location</th><th>Description</th></tr><tr><td>APPROVED</td><td>21/02283/FUL</td><td>Land To The East Of Millfield Industrial Estate Main Street</td><td>Erection of 139no. dwellings – Construction traffic management plan</td></tr></table>	Status	Reference	Location	Description	NEW	25/01107/TCA	11 Church Close Wheldrake York YO19 6DP	Cut back overhanging branches of 1no. Hawthorn and mixed vegetation overhanging from 72 Main Street - tree in a conservation area	NEW	25/01140/TCA	25 Back Lane South Wheldrake York YO19 6DT	Fell 1no. Birch (T4), crown reduce 2no. Birch (T1, T2) and 1no. Hazel (T3) - trees in a conservation area	Status	Reference	Location	Description	WITHDRAWN Received after issue of the agenda	24/01382/FULM	Greengales 11A North Lane Wheldrake York YO19 6AY	Residential development comprising of 64no. dwellings (Use Class C3) with new access off North Lane, landscaping, open space and associated infrastructure	Status	Reference	Location	Description	APPROVED	21/02283/FUL	Land To The East Of Millfield Industrial Estate Main Street	Erection of 139no. dwellings – Construction traffic management plan
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25/41.	<p>Policy & Procedure</p> <p>a. To approve the internal control checklist</p> <p>Resolution: To approve the internal control checklist</p> <p>b. To review the councillor code of conduct</p> <p>Resolution: The Council reviewed the Code of Conduct and agreed that no amendments were necessary.</p> <p>c. To review the IT policy</p> <p>Resolution: To approve the IT policy</p>																												

25/42.	<p>Community Matters</p> <p>a. To consider village parking issues. The Council discussed parking concerns near the school. It was noted that safety signs funded by the Council have been provided for use. Cllr Southern reported she had asked the headteacher to display the signs, and the headteacher confirmed the issue would be mentioned in the newsletter. While the situation poses a potential danger to pedestrians, responsibility lies with the school and parents.</p> <p>b. To receive an update on the status of the VAS signs. The Council reviewed quotation details. City of York Council has yet to confirm whether it can fund the sign on Main Street. <u>Resolution:</u> To approve the purchase and installation of a solar-powered VAS sign with a speed indicator on Church Lane, at a cost of up to £7,750. Funds will be drawn from the VAS sign earmarked reserve, with any shortfall covered by the speeding projects reserve. Consideration of a sign on Main Street will be deferred pending a funding response.</p> <p>c. To discuss village planting requirements. The Council received an update that the wildflower turf on Broad Highway has now been installed Cllr Southern expressed interest in adding more wildflowers on the village outskirts in the future. The Council noted that the planters and plants appear to be in poor condition. <u>Resolution:</u> <ul style="list-style-type: none"> • It was agreed to seek alternative quotes for winter planting for the next meeting. • To form a working group to paint the planters towards the end of Summer. </p> <p>d. To consider issues of vegetation affecting village footpaths The Council discussed the issue of vegetation encroaching onto footpaths around the village. As these areas are on private land, the matter falls outside the Parish Council's authority. It was agreed that any affected areas would be reported via the City of York Council website.</p>
25/43.	<p>Grants</p> <p>a. To consider a grant request from Wheldrake Primary School. A discussion took place regarding the current application, remaining budget, and the Council's grant awarding policy. The Clerk advised that while the current budget did not allow for the full requested amount of £5000 to be granted, there is also no lawful powers to enable the Council to fund statutory educational purposes. <u>Resolution:</u> <ul style="list-style-type: none"> • To approve a grant of £500 under Section 137 of the Local Government Act 1972. • To review the Parish Council's grant policy and application process. </p>
25/44.	<p>Financial Matters</p> <p>a. To receive and note the bank reconciliation for May 2025 and current bank balances. <u>Resolution:</u> The Council noted the bank reconciliation and the balance on the 24th May 2025 as £68,090.82</p> <p>b. To receive an update on the bank account transfer. <i>Cllrs Reed and Wood left the meeting</i> The Council noted that the new bank account is now operational. A mandate was signed to add Cllr Sneesby. A second mandate was signed to update signatories on the old account to match the new account, enabling its closure.</p> <p>c. To consider actions for an unrepresented payment of £10.80 from May 2024. <u>Resolution:</u> To issue a replacement cheque.</p>

	<p>d. To approve the payments presented for authorisation up to the 19th June 2025 and any other invoices that come in prior to the meeting:</p> <table><tr><th>Description</th><th>Expenditure (Gross)</th></tr><tr><td>Salaries</td><td>792.40</td></tr><tr><td>Postage</td><td>10.20</td></tr><tr><td>HMRC - PAYE</td><td>49.41</td></tr><tr><td>Playpark – Deposit amount</td><td>3785.28</td></tr><tr><td>Playpark inspection</td><td>102.00</td></tr><tr><td>Noticeboard</td><td>984.00</td></tr><tr><td>Grass Cutting</td><td>2343.60</td></tr><tr><td>Grant - Wheldrake Youth Club</td><td>440.00</td></tr><tr><td>Grant awarded items purchased – Nursing home residents recreation group</td><td>520.53</td></tr><tr><td>Total</td><td>4461.11</td></tr></table> <p>Resolution: To approve the payments presented for authorisation</p>	Description	Expenditure (Gross)	Salaries	792.40	Postage	10.20	HMRC - PAYE	49.41	Playpark – Deposit amount	3785.28	Playpark inspection	102.00	Noticeboard	984.00	Grass Cutting	2343.60	Grant - Wheldrake Youth Club	440.00	Grant awarded items purchased – Nursing home residents recreation group	520.53	Total	4461.11
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25/45.	<p>Correspondence</p> <p>To consider correspondence received and decide upon any necessary actions.</p> <p>The Council considered communication from residents on the following topics:</p> <ul style="list-style-type: none">• Potential Cycleway meeting – Action: To ask Cllr Vassie to lead.• S106 monies• Broken playpark items• Potential grant options• Road closures• Signage• Bramblewood development <p>No further action was required as the Parish Clerk has dealt with the matters in between meetings.</p>																						
25/46.	<p>To note any agenda items for the next meeting.</p> <p>None</p>																						
25/47.	<p>Date of the next meeting 30th July 2025 at 7.00pm</p>																						

The meeting closed at 9.05pm

Signed

Cllr J White, Chairman
30th July 2025