



Wheldrake Parish Council

Clerk: Gemma Powell: clerk@wheldrake-pc.gov.uk

Chair: Cllr Graeme Urwin: graeme.urwin@wheldrake-pc.gov.uk

**OFFICIAL NOTICE OF WHELDRAKE PARISH COUNCIL MEETING TO BE HELD ON
WEDNESDAY 25TH OCTOBER 2023 AT 7PM.
THE MEETING WILL TAKE PLACE AT WHITE ROSE HOUSE.**

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; and, when councillors are in the process of decision making.

- Any elector is entitled to attend the meeting and any concerns, questions or suggestions will be taken after the chairman welcomes those present. The time for this will be limited to 3 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.

Councillors are summoned to attend the Meeting of the parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1:

- 36 Welcome**
Chair to welcome Councillors, clerk and visitors to the meeting.
- 37 Apologies and Attendance**
- (a) Attendees**
Clerk to note Councillors and visitors present at the meeting.
- (b) Apologies**
Council to receive apologies and any reasons for absence from councillors; to approve reasons given.
- 38 Interests**
Council to receive any declarations of interest on any agenda item(s).
- 39 Minutes**
To confirm the Minutes of July and September meeting(s) as true and correct records. Chair will sign.
- 40 Public Participation**
Council to receive comments on agenda items or other questions/comments from electors present. *(For information only; clerk to make notes of comments; no answers or discussion at this meeting).*
- 41 Reports received**
- (a) Playpark**
- (b) Village Maintenance**
- (c) Clerk updates**
- (d) Defibrillators**
- 42 Communications received (items already disseminated to all Cllrs)**
- Parking on Broad Highway
 - Edging of footpath on Main Street
 - Pedestrian crossing Greengales Lane and exit of playing fields
 - Hedges overgrown on pavements
 - Village bench location
 - Parking at the shop

- 43 Planning**
To consider and decide upon the following planning applications;
[City of York Council Planning Portal](#)
 23/01794/TCA – The Brambles, North Lane
 23/01754/TCA – 2 Kitty Garth
 23/01718/TCA – 15 Church Close
- 44 Finance**
- (a) **To receive PC income and expenditure for last two quarters**
 (b) **Aggregate income and expenditure for year to date**
 (c) **Balance held at end of quarter including comparison with the budget for the financial year, highlighting actual or potential overspends**
 (d) **To consider approval of list of payments as follows;**
 i Toby Johnson - £1450.80 + £294.00
 ii Autela - £61.40
 iii PKF Littlejohn - £426.00
- (c) **To receive conclusion of the AGAR**
- Other To consider approval Clerk's salary at rate already confirmed, plus any receipted expenses.**
- 45 To consider and approve revised / new operating policies and procedures:**
- **Standing Orders**
 - **Code of Conduct**
 - **Complaints procedure**
 - **Grievance procedure**
 - **General privacy notice**
 - **Model financial regulations**
 - **Subject access request form**
 - **GDPR data/info audit proforma**
 - **Data breach reporting policy**
 - **Freedom of information policy**
 - **Publication of members ROI on PC website**
- 46 To consider quote from Blueberry Cooperative for autumn/winter planting**
- 47 To consider arrangements for Remembrance Sunday**
- 48 To consider budget meeting timescales and preparation of draft budget**
- 49 To consider speed calming measures**
- 50 To confirm agenda items for next meeting**
- -
 -
 -
 -
- 51 To confirm date of the next meeting as Wednesday 29th November**

End of meeting: