



**OFFICIAL NOTICE OF WHELDRAKE PARISH COUNCIL'S FINANCE AND ADMIN
COMMITTEE MEETING TO BE HELD AT CHURCH COTTAGE ON
WEDNESDAY 13TH MARCH 2019 AT 10:30AM**

Chairman: Cllr R Arnold

Clerk: Mrs G Powell

Appropriate Councillors of the Committee are summoned to attend the Meeting of the Parish Council detailed above to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 3 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.

Finance and Admin Meeting – Agenda items

Welcome: Chair to welcome councillors, clerk and visitors to the meeting.

Attendees: Clerk to note Councillors and visitors present at the meeting.

Apologies: Council to receive apologies and any reasons for absence from councillors on the Finance and Admin Committee; to consider and resolve whether or not to accept any reasons given.

Attendance Book: All present are requested to sign the Attendance book.

Interests: Chair to remind members to make any declarations of interest in any agenda item(s).

Council to receive comments on agenda items or other questions/comments from electors present. *(For information only; clerk to make notes of comments; no answers or discussion at this meeting).*

Item 1:

Discuss and make recommendations to the March Parish Council Meeting in respect of the External Auditors Report and the 2017/18 AGAR submission.

Item 2:

Discuss and make recommendations to the March Parish Council Meeting any other outstanding financial matters.

Closure of meeting time:

**Signed Cllr R Arnold,
Chair Wheldrake Parish Council**