

**(Draft) MINUTES OF WHELDRAKE PARISH COUNCIL MEETING  
HELD AT THE VILLAGE HALL ON WEDNESDAY 30 MAY 2018  
COMMINGING AT 7:35PM**

**CHAIRMAN CLLR. SUZIE MERCER**

**Part 1**

**18073: Welcome**

The Chairman welcomed Councillors and visitors to the meeting, together with the newly appointed Clerk who is due to take up her new duties and responsibilities with effect from 1 June 2018.

**18074: Apologies/Attendance**

- a. Attendees:** Cllrs Mercer, Arnold, Jordan, Surtees, Southern, Vass, Gilks, Nelson, Goode, Myers & Bell plus Mr G Urwin who was co-opted on to the Parish Council as per Minute No. 18078 below. Four members of the public were also in attendance, one of whom was only part-time.
- b. Apologies:** Were received from Cllr Buckle and the reason was accepted **by Councillors.**
- c. Attendance Book:** was signed by all individuals present.

**18075: Declarations of Interest**

The Chairman requested all Councillors to state whether they had any interests to declare, no such declarations were made.

**18076: Minutes of previous meetings:**

- a.** It was resolved to accept the Minutes of the Meetings of the meetings held on 7 March 2018 (this was the Meeting deferred from 28 February due to adverse weather conditions) and on 28 March 2018.
- b.** The Chairman duly signed off both sets of Minutes following their approval.

**18077: To receive comments on Agenda items or other points raised by the Public present**

Concern was raised about the poor state of the road at the eastern end of Main Street (opposite where the removed railway line crossed the road). Concern was raised about overgrown vegetation in some of the Snickets off Main Street.

A question was raised about the lack of progress concerning the two passing places on Broad Highway.

#### **18078: Councillor Vacancy**

Mr Urwin had written to the Council expressing his desire to become a Parish Council, he being the only interested party it was resolved that he be co-opted on to the Parish Council.

#### **18079: Reports**

- a. Ward Councillor**
- b. Police**
- c. Other**

No reports had been submitted and the Ward Councillor had already reported at the Annual Meeting of the Parish, held earlier this evening.

#### **18080: Planning**

- 1. Applications:**
- 2. 18/00882/FUL:** 8 Derwent Drive – installation of ramp to the front – **No Objections.**
- 3. 18/00873/FUL:** Westlea, 2 North Lane – erection of two dormers to front – **No Objections.**
- 4. 18/00860/FUL:** 25 The Courtneys – Erection of front porch – **No Objections.**
- 5. Decisions:**
  - a. 18/00573:** Formation of floodlit area at 1 Sheepwalk, Western Cottages, New Road Deighton. – **Refused**
  - b. 18/00003:** 39 Valley View Wheldrake – **Approved**
  - c. 18/00678:** Toft Acres 89 Back Lane Wheldrake - **No TPO required – approved**
- 6. Consultation/Others – None**

**18081 RFO to report on Closing Balance** – The RFO asked Councillors to approve the year end 2017/18 balance, in accordance with his Financial Statement, after a discussion and some further clarification Councillors voted unanimously to accept the Financial Statement.

- a. Payments made under delegated powers – None**
- b. Payments to be Approved**
  - 1. Balance of Grant Payment to WRA - £10,000:00p – Approved**
  - 2. Payment to Lengthsman - £966:00p - Approved**
  - 3. Acting Clerk's final salary to 11 May plus final expenses - Approved**

**18082: Reports from Committee and Working Groups – No Reports**

**18083: EYMA No 18 Bus**

The Councillors had previously been canvassed about providing a subsidy towards the cost of this Bus Service until July 2018, when it was hoped that a more permanent solution could be determined; of those Councillors who responded there was just one Councillor who objected.

The proposal to support a subsidy was tabled and agreed unanimously.

**18084: Crockey Hill Roadworks – Completed****18085: Transfer of Ownership of Defibrillator**

It was resolved to accept the transfer of ownership of the Defibrillator from Yorkshire Ambulance Service (The one sited at the Wenlock Arms) to the Parish Council, it was further understood that YAS would refurbish the existing equipment prior to handover. It was further resolved to purchase an additional Defibrillator to be sited at the premises of IW Myers/JW Myers on the Industrial Estate, provided some contribution towards the cost could be obtained via the Ward Councillor.

It was further agreed, that arrangements should be made to request YAS to conduct a training session for interested parties within the Village at some point in the near future.

**18086: Emergency Planning**

It was confirmed that Wheldrake is one of very few Parish Councils that has not yet produced a Written Emergency Plan. It was determined that a Working Group needed to be established to produce such a Plan and Cllrs. Goode, Surtees, Urwin, Myers and Nelson put their names forward. A meeting will be arranged shortly.

**18087: Correspondence Received:**

1. CYC Statement of Gambling Policy – Consultation
2. Rural Services Network
3. Post Office, Near Me

**18088: Items for the Next Agenda**

1. Action points to Emergency Planning following the meeting of the Working Group.
2. Establishment of a Working Group to cover such matters that are not covered by the Lengthsman's contract.
3. Warning Sign to slow drivers at the Eastern end of the village not working.
4. Need for training for Councillors to be equipped to carryout speed checks.
5. Listing for Village assets.
6. Pot holes causing problems.

**18089: Dates for future meetings** – All future meetings will be held on the last Wednesday in each month, commencing at 7:00pm at the Wheldrake Village Hall, with the exception of the Budget Meeting, which will be held on 12 December 2018

**2018 Meetings:** 27 June, 25 July, 29 August, 26 September, 31 October,

28 November and 12 December (Budget Meeting)

**2019 Meetings:** 30 January, 27 February, 27 March, 24 April and 22 May, although this May date is subject to change based upon the date of when the Local Elections take place.

**18090: Ongoing Issues:** To keep on the record matters that are still outstanding

1. Audit of Assets
2. Defibrillator
3. Hip Hop Swing
4. Retirement Gift for Ex- Councillor to recognise 30years unbroken service

## **Closure of Part 1 of the Meeting**

### **Part 2**

**18091: Confidential Business –** It was resolved to exclude press/public on the grounds that the matters affect individual staffing/procedural/financial matters

**18092: Staffing matters –**

#### **1: Appointment of New Parish Clerk:**

Discussion took place concerning the imminent starting date for the newly appointed Parish Clerk, Gemma's working hours will average 30 hours each month and in the longer term, once she is trained, the plan is that she will ultimately take on the duties of the R.F.O..

#### **2: Training for Councillors:**

Arrangements are to be made with the YLCA for formal training for all Parish Councillors to take place at the earliest opportunity.

#### **3: Photographs for website:**

Councillor's photographs for the website will be taken before the commencement of the June meeting, Councillors are requested to arrive at the Village Hall no later than 6:30pm on Wednesday 27 June 2018.

**18093: Legal Update –** The Law concerning Data Protection came into force on 20 May 2018 and whilst Councillors did not believe that it had any obvious impact on Parish Councils, it would seek clarification from CYC/YALC.

**The Meeting closed at 8:25pm.**