



Wheldrake Parish Council

www.wheldrake-pc.gov.uk

Chair: Cllr A Nelson – aidan.nelson@wheldrake-pc.gov.uk

Clerk: G Powell – clerk@wheldrake-pc.gov.uk

**DUE TO COVID-19 PARISH COUNCIL ACTIVITIES ARE RESTRICTED.
THE MEETING DID NOT TAKE PLACE AS USUAL IN THE VILLAGE HALL.**

Minutes of Wheldrake Parish Council Meeting held via zoom video conference on Wednesday 30th September 2020

Part 1:

- 1 Welcome:**

The Chair welcomed all Cllrs, Clerk and visitors.
- 2 Apologies/Attendance:**
 - a. Attendees:**

Cllrs Nelson, Surtees, Southern, Buckle, Bell, Urwin, Wright, Myers, Marsh, Cranfield and the Clerk plus one resident.
 - b. Apologies:**

All Councillors were present.
 - c. Attendance Book:**

As this meeting took place via video conference, the record of attendance is noted above.
- 3 Interests:**

The Chair reminded members to make any declarations of interest in any agenda item(s).

 - No declarations made.
- 4 Minutes:**
 - a.** All members accepted the minutes from the previous extraordinary meeting held on Wednesday 26th August.
 - b.** Approval was granted and the Chairman will sign the minutes as a true record at the next meeting which is held following the coronavirus pandemic.
- 5 Council:**

The council received comments from the resident(s) present.

 - No comments received.
- 6 Correspondence received (details sent to each Cllr ahead of the meeting):**
 - Email received from Altrad, a local company outlining possible plans for land surrounding their workshops. It was resolved for regular contact to be made and maintained by Cllrs Myers and Buckle and then any updates to be relayed to the full Council.
- 7 Reports:**
 - a. Ward Councillor**

No report received.
 - b. Police**

No report received however on 25th August – four pushbikes were stolen from an address on Main Street. If anyone witnessed this please call 101 and quote NYP-25082020-0045 or Crimestoppers on 0800 555 111.

A discussion took place between all Cllrs regarding the information the Parish Council is receiving from the police. Prior to March 2020, a monthly report was sent however the past months we have not received a formal report and incidences within Wheldrake have not been reported. It was resolved for the Clerk to contact the Divisional Commander and the Police Commissioner regarding this and ask for Police attendance (via zoom) at a subsequent meeting.
 - c. Other (to include Clerks report)**
 - The Clerk updated the Cllrs to inform them that she was looking into the Double Taxation payment received by City of York Council.

- The Ward funding request towards the MUGA gates has been chased up.
- Accounts – one thing the internal audit report brought up was grant monies and the lack of acknowledgement and receipt from recipients. For this reason, I have devised a form which will be sent out along with any cheques issued in future. This will consist of two copies (one for the recipient to keep and one which will be returned to me). The PC will then have official documentation for the accounts.

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Planning:

- a. 20/01543/FUL – The Ings, Church Lane
Increase height of boundary wall from 1.25m to 1.8m – **no objections**
20/01715/TCA – Tamarisk, North Lane
Various tree pruning – **no objections**
20/01701/TCA – Willsford, North Lane
Crown reduce by 30% and thin tree – **no objections**
20/01713/TCA – The Manor, Church Lane
Crown reduce and shape 2 flowering plum trees by 30% – **no objections**
20/01824/TCA – 61A Main Street
Reduce group of eucalyptus trees in height of 3.6m above ground level – **no objections**
- b. **Consultations/Other:**
None
- c. **Decisions:**
19/00330/FUL – Studio One 3A Main Street
Variation of condition 2 of permitted application 19/00330/FUL (change of use from hair salon to cafe) to allow extended opening hours – **application refused**
20/01385/TCA – Alemar House, Back Lane South
Fell 2 sycamores, 1 blue spruce and 1 hawthorn – **decision was made not to make a tree preservation order**
20/01170/FUL – 20 The Cranbrooks
Erection of 1.5m boarded fence on top of existing brick boundary wall to side and rear – **application refused**
20/01511/TPO – 50B Main Street
Reduce 4 lime trees to provide 2m clearance to the property and 5.2m above the highway from ground level; crown clean - protected by Tree Preservation Order no.1/1988 – **no objections raised however all works to retain the overall shape, form and character of the tree(s)**
19/00657/FUL – Land west of Hagg Wood, Broad Highway
Erection of one two storey agricultural workers dwelling to replace mobile home – **application refused**

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Finance:

- a. **Payments to be made under delegated powers:**
None.
- b. **Payments to be made:**
- | | |
|---|---------|
| Neil Hodgson (internal audit) | £173.25 |
| Amtech UK (reimburse Chairman prior to setting account up with them directly) | £210.00 |
| HMRC – PAYE | £297.40 |
| Colour Options | £175.29 |
| Misc items for Playpark (signage and locks) | £97.99 |
- c. **Receipts:**
None
- d. **Other:**
Clerk's salary at rate already confirmed, plus any receipted expenses.
- e. **Appoint internal auditor for current financial year:**
All Cllrs were in agreement to appoint Neil Hodgson as internal auditor. It was resolved that internal audit checks will now be undertaken quarterly however for the current year this will be half yearly i.e. end of September and then March. The internal auditor anticipates that this approach will be no longer or costly than paying for his services once a year.

- 10 Reports from Committees and Working Groups:**
Finance and Planning have not met as these matters are dealt with by the full Council (see agenda items 8 and 9). No meeting of other groups as a consequence of the COVID-19 pandemic.
- 11 New Councillor(s) by co-option:**
All Cllrs welcomed Tim Wilkinson to join the Parish Council. The Clerk will send out the necessary forms.
- 12 Maintenance Contracts:**
It was agreed by all Cllrs to defer the renewal of the Lengthsman contract until 31st March 2021 due to the current pandemic. It was also agreed to thank Toby and his team for all their hard work over the last few months.
The Cllrs raised concerns regarding the inspection of the Playpark and the maintenance being with the same company. It was resolved to seek an inspection price from somewhere else and at the same time look into the possibility of training Cllrs to undertake visual inspections. The Clerk will feed back any information.
- 13 Parish Council drop-in event:**
This village event due to take place on Friday 9th October has been cancelled due to the restrictions surrounding coronavirus.
- 14 Speed signs:**
A recent quote received is around £2500 per device which includes solar power, data analysis and Bluetooth enabled to retrieve the data. Fitting is extra. It was resolved to source a price from City of York Council regarding fitting posts etc. The Clerk will report back to the Council. *A grant application has been submitted to North Yorkshire Police.*
- 15 Mental health awareness:**
This important subject was discussed. A number of villagers are happy to offer support and would like to be trained in this area. Cllr Urwin talked through specific training from Suicide Prevention which offers a course through the campaign #talksuicide. The course cost is £12 per delegate and it was resolved for the PC to pay for 5 people to be trained (4 x Cllrs plus Lisa Elwers)
- 16 Grants:**
A request was received by Wheldrake Playgroup regarding the purchase of a fogger machine to sanitise the room and equipment used by the children. This was declined. Discussions were raised regarding The Parish Council purchasing one for use by any member of the village for their own use/businesses. Full discussion will take place at the October meeting.
- 17 CYC Highways:**
This was previously discussed at a meeting however Highways have asked us to respond again due to them not having a record of sending the request. In summary, the PC supports the restrictions as proposed between Main Street and North Lane. The PC does not support any extension of restrictions along Main Street towards Valley View.
- 18 Items for next agenda:**
- Full half-yearly finance figures available in readiness of December budget
 - No cold calling
 - Bulbs/wild flower verges
 - Dog fouling
 - Fogging machine
 - Village remembrance service

Closure of Part 1

Part 2:

Confidential business:

To be used only when discussing staff contracts, tenders, payments and subjects of litigation if/when needed.

This item was used to discuss a vexatious incident(s). It was resolved to request further advice from YLCA on this matter and for the Clerk to report back to the Council.

Closure of Part 2

Meeting closed at 21.15

The next meeting will take place on Wednesday 28th October via online video communication at 7pm.