



# Wheldrake Parish Council

www.wheldrake-pc.gov.uk

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Chair: Cllr A Nelson

Clerk: G Powell – clerk@wheldrake-pc.gov.uk

**DUE TO COVID-19 PARISH COUNCIL ACTIVITIES ARE RESTRICTED.  
THE MEETING DID NOT TAKE PLACE AS USUAL IN THE VILLAGE HALL.**

## **Minutes of Wheldrake Parish Council Meeting held at 7pm via zoom video conference on Wednesday 29<sup>th</sup> April 2020**

### **Part 1:**

- 1 Welcome:**  
The Chair welcomed all Cllrs, Clerk and visitors.
- 2 Apologies/Attendance:**
  - a. Attendees:**  
Cllrs Nelson, Surtees, Southern, Buckle, Bell, Urwin, Ward, Wright, Shaw, Myers, Marsh and Cranfield plus the Clerk and Emma Mawer of Sharing Life.
  - b. Apologies:**  
Not applicable as all Cllrs were present.
  - c. Attendance Book:**  
As this meeting took place via video conference, the record of attendance is noted above.
- 3 Interests:**  
The Chair reminded members to make any declarations of interest in any agenda item(s).  
No declarations made.
- 4 Minutes:**
  - a.** All members accepted the minutes from the previous meeting held on Wednesday 25<sup>th</sup> March 2020.
  - b.** Approval was granted and the Chairman will sign the minutes as a true record at the next meeting which is held following the coronavirus pandemic.
- 5 Council:**  
The council received comments from the resident(s) present.
  - No comments received.
- 6 COVID 19:**
  - a.** The Council received a report from Emma Mawer of Sharing Life, who was present at the meeting. Approximately 50 food parcels are being delivered each week and Sharing Life are receiving donations and/or payments. Some boxes are now including toiletries. 79 households are signed up to receive help with shopping, dog walking, a chat and getting prescriptions etc and they have over 65 volunteers. The Playgroup did a fundraiser which raised £511.80.
  - b.** It was resolved to further assist Sharing Life by way of a donation of £2,500. All were in favour.
- 7 Emergency Plan:**
  - a.** Councillors viewed the draft of this document and gave input on areas which required updating. It was resolved to review the document annually by the planning group.
  - b.** It was resolved to approve this at the next meeting (27<sup>th</sup> May)
- 8 Correspondence received (details sent to each Cllr ahead of the meeting):**  
Along with messages of thanks for all that the Parish Council is doing during the coronavirus pandemic; the Chairman received a message from a resident regarding City of York Council's decision to stop garden waste collection. The resident's views were shared with the full Council. It was resolved that this complaint should be directed to the Ward Councillor and the MP.
- 9 Reports:**
  - a. Ward Councillor**  
N/A

- b. Police**  
None received.
- c. Other (to include Clerks report)**  
Message from the village Lengthsman – hoping to start back to work from w/c 11<sup>th</sup> May 2020.
- 10 Planning:**
- a.** 20/00619/FUL – Hollyfield, 12A North Lane  
Two storey and single storey rear extensions after removal of existing conservatory.  
**No objections**
- b. Consultations/Other:**  
None
- c. Decisions:**  
19/02735/FUL – Hagwood Farm, Broad Highway  
Demolition of existing dwelling, garage and outbuildings and construction of a replacement dwelling, garden shed and associated hard and soft landscaping. **Refused**  
20/00238/FUL – 50 Main Street  
Replace existing timber windows on front and side elevations with woodgrain effect uPVC windows.  
**Approved.**
- 11 Finance:**
- a. Payments to be made under delegated powers:**  
None.
- b. Payments to be made:**
- |   |           |
|---|-----------|
| Zurich Insurance (approved at last meeting) | £781.18   |
| Vision ICT                                  | £90.00    |
| Colour Options                              | £170.77   |
| YLCA membership                             | £570.00   |
| Sharing Life                                | £2,500.00 |
- c. Receipts:**  
Donation of £30 from a resident.  
Initial precept instalment of £20,000.
- d. Other:**  
Clerk's salary at rate already confirmed, plus any receipted expenses.
- e. Statements of AGAR:**  
Deferred to next month's meeting.
- 12 Reports from Committees and Working Groups:**  
Finance and Planning have not met as these matters are dealt with by the full Council (seen agenda items 10 and 11). No meeting of other groups as a consequence of the COVID-19 pandemic.
- 13 Asset Register update:**  
The progress of this document was shared with the full Council. It will be further updated in readiness for the next meeting. Once comments of the final draft have taken place it will be approved and posted on the Parish Council website.
- 14 Annual Meetings:**  
Due to COVID-19, parish council activities remain restricted and therefore the next meeting due to take place in May will be performed via zoom video conference. It was resolved to still hold the Annual Meeting of Wheldrake Parish Council and the Annual Parish Meeting on the same evening to run concurrently starting at the usual time of 7pm.
- 15 Items for next agenda:**
- **The next meeting will be conducted via Zoom. A link with details how to join will be emailed to all Cllrs and any residents wishing to join.**
  - **Statements of AGAR**
  - **Emergency Plan approval**
  - **Asset Register approval**
  - **Document management policy**

## Closure of Part 1

## Part 2:

**16 Confidential business:**

To be used when discussing staff contracts, tenders, payments and subjects of litigation if/when needed. **Not required.**

**Closure of Part 2**

**Meeting closed at 8.28pm**

**The next meeting will take place on Wednesday 27<sup>th</sup> May via online video communication following the Annual Parish Meeting and the Annual Meeting of Wheldrake Parish Council starting at 7pm.**