



Wheldrake Parish Council

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Chair: Cllr A Nelson – aidan.nelson@wheldrake-pc.gov.uk

Clerk: G Powell – clerk@wheldrake-pc.gov.uk

**DUE TO COVID-19 PARISH COUNCIL ACTIVITIES ARE RESTRICTED.
THE MEETING DID NOT TAKE PLACE AS USUAL IN THE VILLAGE HALL.**

Minutes of Wheldrake Parish Council Meeting held following the Annual Meeting of Wheldrake Parish Council at 7pm via zoom video conference on Wednesday 27th May 2020

Part 1:

- 1 **Welcome:**
The Chair welcomed all Cllrs, Clerk and visitors.
- 2 **Apologies/Attendance:**
 - a. **Attendees:**
Cllrs Nelson, Surtees, Southern, Buckle, Bell, Urwin, Wright, Myers, Marsh and Cranfield plus the Clerk and two members of the public
 - b. **Apologies:**
Cllr Ward resigned from the Council via email received on 15th May 2020.
 - c. **Attendance Book:**
As this meeting took place via video conference, the record of attendance is noted above.
- 3 **Interests:**
The Chair reminded members to make any declarations of interest in any agenda item(s).
No declarations made.
- 4 **Minutes:**
 - a. All members accepted the minutes from the previous meeting held on Wednesday 29th April 2020.
 - b. Approval was granted and the Chairman will sign the minutes as a true record at the next meeting which is held following the coronavirus pandemic.
- 5 **Council:**
The council received comments from the resident(s) present.
 - No comments received.
- 6 **Correspondence received (details sent to each Cllr ahead of the meeting):**
No correspondence received.
- 7 **Reports:**
 - a. **Ward Councillor**
No report received.
 - b. **Police**
None received.
 - c. **Other (to include Clerks report)**
Nothing to report which isn't covered in the minutes.
- 8 **Planning:**
 - a. 20/00738/FULM – Somerset Nursing Home, 1 Church Lane
Two storey and single storey extensions to residential care home and new car parking layout following demolition of existing conservatory and accommodation building. **[comments to submit] no objections, just questions raised. Q. What basis determines quantity of parking spaces? and Q. When works are in progress, where will parking be provided? Query only 5 extra spaces required for 15 extra rooms.**

20/00830/TCA – Ivy Cottage, 24 Main Street

Fell Hawthorne tree in a conservation area **[comments to submit] no objections.**

20/00761/FUL – NPD Group Travel Retail Ltd, Millfield Industrial Estate

Change of use of outdoor area to play area in association with use of building as a nurse, including the erection of 4 outdoor classrooms, perimeter fence and installation of 3 doors to south elevation.

[comments to submit] no objections. Observations to submit include no footpath from village to Ind Est, increase to existing traffic, work has already started at this location and is this plan compatible with the current road. Drainage also would need to be fully looked into.

20/00846/FUL – 85 Back Lane South

Single storey side extension (revised scheme for 19/02341/FUL). **[comments to submit] no further objections, last comments remain, bear in mind the boundary.**

20/00703/FUL – 14 Valley View

Single storey rear extension and partial enclosure of covered area between garage and hall.

[comments to submit] no objections

20/00851/FUL – Greengales View, Broad Highway (this item was discussed however not listed on agenda as arrived after it was published)

Extension to steel portal frame building. **[comments to submit] no objections**

20/00850/AGNOT – Greengales View, Broad Highway (this item was discussed however not listed on agenda as arrived after it was published)

Extension to existing agricultural building. **[comments to submit] no objections**

b. Consultations/Other:

None

c. Decisions:

20/00830/TCA – Ivy Cottage, 24 Main Street

Fell Hawthorne tree in a conservation area. Following site visit by CYC it was decided not to make a Tree Preservation Order.

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Finance:

a. Payments to be made under delegated powers:

None.

b. Payments to be made:

Zoho email subscription £14.54

c. Receipts:

First instalment of precept for 2020/21 of £20,000

d. Other:

Clerk's salary at rate already confirmed, plus any receipted expenses.

e. Statements of AGAR:

Statements were read out and Cllrs responded accordingly. These have been recorded onto the form which will be submitted to the auditors.

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Reports from Committees and Working Groups:

Finance and Planning have not met as these matters are dealt with by the full Council (seen agenda items 8 and 9). No meeting of other groups as a consequence of the COVID-19 pandemic.

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Village Maintenance:

A quote of £1940 has been received and subsequently approved by all Cllrs to paint the railings around the village along with painting the phonebox. S Buckle to provide quote to shelve the old phonebox. Overgrown snickets around the village are to be highlighted to City of York Council with advice sought from them directly.

Signs on Broad Highway and Industrial Estate to be brought to the attention of CYC to be replaced/fixed.

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Emergency Plan:

It was resolved that once further contact information was updated, the full Council were happy to adopt this document.

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Asset register:

All were in agreement to adopt this document.

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Document management policy:

Deferred to next meeting.

- 15** **Items for next agenda:**
- **Document management policy**
 - **Sharing Life update**

Closure of Part 1

Part 2:

16 **Confidential business:**

To be used when discussing staff contracts, tenders, payments and subjects of litigation if/when needed.

A question was raised at the end of the meeting by one of the Cllrs regarding Sharing Life. This prompted a response from The Chairman with unconfirmed information, which at that point was confidential. For this reason, it was decided by The Chairmen to share this in a private session and for this reason the two visitors left the meeting. The statement lasted 3 minutes and will be discussed in full at the next meeting.

Closure of Part 2

Meeting closed at 8.40pm

The next meeting will take place on Wednesday 24th June via online video communication at 7pm.