



# Wheldrake Parish Council

www.wheldrake-pc.gov.uk

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Chair: Cllr A Nelson

Clerk: G Powell – clerk@wheldrake-pc.gov.uk

**DUE TO COVID-19 PARISH COUNCIL ACTIVITIES ARE RESTRICTED.  
THE MEETING DID NOT TAKE PLACE AS USUAL IN THE VILLAGE HALL.**

## **Minutes of Wheldrake Parish Council Meeting held at 7pm via conference call on Wednesday 25<sup>th</sup> March 2020**

### **Part 1:**

**1**

#### **Welcome:**

The Chair welcomed all Cllrs, Clerk and Emma Mawer from Sharing Life

The decision to go ahead with this scheduled meeting was taken due to the need to discuss designated powers and events surrounding COVID-19 along with the collaboration between Wheldrake Parish Council and Sharing Life to assist the community during this difficult time.

**2**

#### **Apologies/Attendance:**

**a. Attendees:**

Cllrs Nelson, Surtees, Southern, Buckle, Bell, Urwin, Ward, Wright, Shaw, Myers, Marsh plus the Clerk and the abovementioned Emma Mawer of Sharing Life.

**b. Apologies:**

Apology was received and accepted by Cllr Cranfield.

**c. Attendance Book:**

As this meeting took place via telephone conference, the record of attendance is noted above.

**3**

#### **Interests:**

The Chair reminded members to make any declarations of interest in any agenda item(s).

No declarations made. **None**

**4**

#### **Minutes:**

**a.** All members accepted the minutes from the previous meeting held on Wednesday 26<sup>th</sup> February 2020.

**b.** Approval was granted and the Chairman will sign the minutes as a true record at the next meeting which is held following the coronavirus pandemic.

**5**

#### **Council:**

The council received comments from the resident(s) present.

- No comments received.

**6**

#### **Correspondence received (details sent to each Cllr ahead of the meeting):**

Many thanks have been passed on via the Chairman from residents regarding the help the Parish Council have been during the pandemic.

**7**

#### **Reports:**

**a. Ward Councillor**

N/A

**b. Police**

February

18<sup>th</sup> – Resident in Wenlock Gardens having issues with next door neighbour who is well known to the police and City of York Council. Community Safety Hub have asked the resident to log all issues.

**c. Other (to include Clerks report)**

*(since the meeting, the Clerk was contacted by CYC to ask if the Council would be happy to continue the bus subsidy during COVID-19. All Cllrs were contacted and responses have been kept for audit purposes, as per guidance for remote voting). The decision was to continue.*

- 8**            **Planning:**
- a. 20/00238/FUL – 50 Main Street  
 Replace existing timber windows on front and side elevations with woodgrain effect uPVC windows. **No objection – to be in keeping colour of surrounding properties.**  
 20/00389/FUL – 14 Ruffhams Close  
 Single storey rear extension following removal of existing conservatory. **No objections.**  
 19/00078/OUTM – North Selby Mine New Road Deighton  
 Outline application for redevelopment of the former North Selby Mine site to a leisure development comprising of a range of touring caravan and glamping uses, static caravans and self-contained lodges with associated facilities (revised scheme). **No objections – subject to sufficient drainage not to back up into Wheldrake.**  
 20/00508/FUL – Mount Pleasant Barn, Mount Pleasant Farm, Church Lane  
 Erection of double garage. **No objections.**
- b. **Consultations/Other:**  
 None
- c. **Decisions:**  
 20/00389/FUL – 14 Ruffhams Close  
 Single storey rear extension following removal of existing conservatory. **Approved.**  
 20/00144/FUL – 1 Kitty Garth  
 Single storey side and rear extension. **Approved.**
- 9**            **Finance:**
- a. **Payments to be made under delegated powers:**  
 £5000.00 to Sharing Life.  
*(since the meeting, The Council were unable to transfer funds online therefore a Cllr transferred the money required and the Council will reimburse the Cllr as soon as possible. Receipts and confirmation have been received by all members involved and will be included in the final accounts)*
- b. **Payments to be made:**
- |                                  |          |
|----------------------------------|----------|
| WRA – room hire                  | £60.00   |
| Toby Johnson                     | £390.00  |
| Bus Subsidy 01.04.19 to 31.03.20 | £3251.28 |
| Autela                           | £48.24   |
| PAYE                             | £288.00  |
- c. **Receipts:**  
 None
- d. **Other:**  
 Clerk's salary at rate already confirmed, plus any receipted expenses.
- 10**            **Reports from Committees and Working Groups:**  
 No formal reports.  
 Village Maintenance & Play Park working group – a decision was made to close the Play Park until further notice.  
 Cllrs where possible to help maintain grassed areas close to their homes and no further.
- 11**            **COVID-19:**  
 The Parish Council in a joint initiative, has joined with Sharing Life to help provide essential assistance for residents. As detailed in the accounts section, a further grant of £5000 has been given to Sharing Life from the Parish Council to help support the vulnerable during this time. Leaflets have been sent to all households asking if anyone needs help with buying shopping, collecting prescriptions, dog walking, a chat on the phone, or anything else required.  
 This is proving to be very successful with residents being grateful to the help offered. Food parcels will be distributed throughout the village also.  
 If any resident needs to contact the Parish Council, Cllr Nelson can be contacted on Parish Council mobile phone 07394 919258.
- 12**            **Zurich Insurance:**  
 It was resolved to approve the renewal quote. All were in favour.

**13 Internal auditor:**  
This was not discussed at the meeting until clarification from YLCA was received.  
*(since the meeting, all Cllrs have been contacted to approve the internal auditor and email responses will be kept for audit purposes, as per guidance for remote voting). The decision was to appoint Neil Hodgson as the internal auditor.*

**14 Asset register update:**  
This document is almost complete however due to the need to concentrate efforts in the village, this has been put on hold until later in the year.

**15 Items for next agenda:**

- **The next meeting will be conducted via Zoom. Cllr Ward will send out a link with details how to join. There is a test meeting on Wednesday 15<sup>th</sup> April.**
- **Parish Council and Sharing Life collaboration update**
- 

**Closure of Part 1**

**Part 2:**

**19 Confidential business:**  
To be used when discussing staff contracts, tenders, payments and subjects of litigation if/when needed. **Not required.**

**Closure of Part 2**

**Meeting closed at 8.45pm**

**The next meeting will take place on Wednesday 29<sup>th</sup> April at 7pm via online video communication.**

**STAY AT HOME – PROTECT THE NHS – SAVE LIVES**