



Wheldrake Parish Council

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MINUTES OF WHELDRAKE PARISH COUNCIL MEETING HELD AT 7PM AT WHELDRAKE VILLAGE HALL ON WEDNESDAY 28TH MARCH 2018

Chairman: Cllr S Mercer

Acting Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

Part 1

18048: Apologies/Attendance:

- a. Attendees: Cllrs Mercer, Jordan, Gilks, Vass, Surtees, Nelson, Myers, Southern, Bell and Buckle, plus 3 members of the public.
- b. Apologies: Council received apologies from Cllr Arnold. It was resolved to accept reason given.
- c. Attendance Book: All present were requested to sign the Attendance book.

18049: Interests: Chair reminded members to make any declarations of interest in any agenda items – None.

18050: Welcome: Chair welcomed councillors, clerk and visitors to the meeting.

18051: Minutes

- a. Resolution as to whether to accept the Minutes of the meeting held on 7th March 2018 (note that this was deferred from 28th February, due to adverse weather conditions) was deferred to next meeting.

18052: Comments on agenda items or other questions/comments from electors present – None.

Items received by the Clerk since the last meeting:

1. Numerous emails received regarding the No 18 bus service – see item 18062 below.

18053: Councillor Vacancy: Information received from the Monitoring Officer that the Council can co-opt into the vacancy.

18054: Reports, for information only, from:

- a) Ward Councillor
- b) Police
 1. Monthly police report for February 2018 indicated that there was one incident of theft.
- c) Other
 1. Cllr Goode attended a drop-in session for Councillors at the CYC Standards

Committee – reported to Council that she had volunteered to join the Standards Committee. She is to advise to Clerk as to documentation required by YLCA to confirm the Council's approval of this appointment.

18055: Planning: Comments were resolved on the following:

1. **Applications:**

- a. Item received post agenda preparation – for discussion at Chairman’s discretion only: 18/00573/FUL: Formation of floodlit menage at 2 Sheepwalk Eastern Cottages, New Road, Deighton. No objections.
2. **Decisions:**
 - a. 18/00022/FUL: First floor side and single storey rear extensions at 3 Harcourt Close, Wheldrake. Approved.
 - b. 18/00056/FUL: Single storey rear extension and replacement windows at 3 Forge Close, Wheldrake. Approved.
3. **Consultations/Other:** None.

18056: RFO reported on closing balances and recent payments.

Account balance as at 25th February 2018 £40,806.56

a) **Payments made under delegated powers:**

1. None.

b) **Payments to be made**

1. WRA (grant agreed at last meeting)	£15,000.00
2. Zurich Insurance	£747.41
3. Wheldrake PCC (Church Cottage hire)	£25.00
4. HMRC	£478.20
5. Playscheme (play park inspections)	£426.00
6. YLCA (annual subscription)	£549.00

c) **Receipts:**

3. None.

e) **Other:**

4. Noted payment of Clerk’s salary.

5. GDPR training sessions have been scheduled by YLCA. Unfortunately, these were filled very quickly and so further dates are being arranged. It was resolved that Clerk is able to attend an available session.

18057: Reports from Committees and Working Groups:

1. Finance & Admin Committee.
2. Planning Working Group.
3. Village Maintenance & Play Park Working Group.
4. Communications Working Group.
5. Website Working Group.

No reports received since none of the groups had met since the last meeting.

18058: Policies – Resolved no action.

18059: General Data Protection Regulations: These come into force on 25th May 2018. Clerk briefed Council on updates.

18060: Cockey Hill Roadworks: Due to be completed between January and May 2018. Highways have issued letters to residents and are providing updates via their website and the press (most recently, 6th March). To Noted.

18061: Broad Highway: Complaints continue to be received by the Parish Council, however, it is City of York Council who are responsible for public highways and planning. Current status discussed – no action.

18062: Bus service No 18 – notification received that this is being discontinued. Noted that City of York Council is working towards finding a replacement – updates will be added to the Parish Council website when received.

18063: Transfer of ownership of defibrillator – Information from Yorkshire Ambulance Service that they supplied the defibrillator and cabinet. The original defibrillator cabinets are to be replaced, along with consumables. This is on the proviso that the Parish Council take over the ownership and future maintenance of the defibrillator and cabinet: this is a cost saving measure by the YAS. If the Parish Council does not wish to take over ownership, the defibrillator will be removed from the cabinet and located elsewhere. Resolved to take over ownership.

18064: Councillor Training Session: Date for the next Councillor training session deferred.

18065: Correspondence received:

1. Rural Services Network news items forwarded to Councillors.
2. York Light Orchestra – poster for display.
3. Mobile Library Digital Clinic – will be in Wheldrake between 10am and noon on Friday 13th April.
4. PCC information that £3m of investment is being made for the 999 and 101 services.
5. Various advertising leaflets received.

18066: Comments from public present on agenda items – None,

18067: Items for the next agenda – None.

18068: Dates of future meetings resolved: all meetings are to be held on Wednesday evenings at 7pm at Wheldrake Village Hall:

2018 – 25th April, 30th May (Annual Parish meeting and Annual meeting of the Council), 27th June, 25th July, 29th August, 26th September, 24th October, 28th November, 12th December (Budget meeting)

2019: 30th January, 27th February, 27th March, 24th April, 22nd May (May date may change subject to when the election is held).

18069: Ongoing Issues: The following are a list of items which may not have been reported upon but which the Parish Council do not wish to lose sight of (as per new Standing Orders). Councillors to pass any other items to the Clerk for addition to the list:

1. Play park and Hip Hop Swing
2. Audit of Assets as no values appear to be appended to assets held and insurance does not seem to be appropriate
3. Longer handle for defibrillator cabinet to improve ease of access
4. Community Emergency Plan

Closure of Part 1 meeting.

Part 2

18070: Confidential business: It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

18071: Staffing matters.

18072: Legal update.

Closure of meeting.

Signed.....

Cllr S Mercer, Chairman

30th May 2018