

Minutes of Wheldrake Parish Council Meeting held at 7pm in the Village Hall
on Wednesday 25th July 2018
wheldrakepc@gmail.com

Chairman: Cllr S Mercer

Clerk: Mrs G Powell

PART 1

18112: Welcome

The Chair welcomed all Cllrs and public to the meeting, setting up some ground rules for speaking. These included;

- If a Councillor would like to speak during an item, can they please indicate by raising their hand. This will be noted by the Chair and the Clerk, who will then invite you to speak at the appropriate time. If you don't indicate this, you will not be able to speak.
- Only one person will be permitted to speak at any one time. If more than one person wishes to speak, the Chair will direct the order of speaking.
- It was reiterated that no one member is the PC, only the collective body of 13 is the PC and therefore only a quorate at a meeting can make decisions. The only exception to this is the Clerk, who as the proper officer, has delegated powers.

18113: Apologies/Attendance

- a. Attendees: Cllrs Mercer, Bell, Gilks, Urwin, Goode, Surtees, Myers, Buckle, Southern, Jordan, Arnold, Vass and one member of the public.
- b. Apologies: Cllr Nelson.
- c. Attendance Book: This was passed around and signed accordingly.

18114: Interests

Chair reminded members to make any declarations of interest in any agenda items. Cllr Myers noted an interest in item 18125.

18115: Minutes

- a. All members accepted the minutes from the previous meeting held on Wednesday 27th June.
- b. Approval was granted and The Chairman signed the Minutes as a true record.

18116: Council

None noted.

18117: Reports, for information only from;

- a. Ward Councillor – nothing to report
- b. Police – No report of any incidents
- c. Other – nothing reported

18118: Planning: To resolve comments on the following;

1. Applications:

- a. 18/01021/FUL – Haggwood Farm, Broad Highway, Wheldrake, York, YO19 6BE
Erection of dwelling following the demolition of existing dwelling, garage and outbuildings.
No objections
- b. 18/01219/OUTM – Land West of Hagg Wood, Broad Highway, Wheldrake, York.
Removal of Condition 20.
As discussed previously, the PC cannot support removal of Condition 20, but we would support the variation. The PC is happy to support weekends but can't support the lifting of am hours.

2. Decisions: None

3. Consultations/Other: None

18119: RFO to report on closing balances and recent payments. The RFO commented that there was a delay in the submission of the accounts due to unforeseen circumstances. Once the accounts have been sent to the internal auditors, they will be sent to the external auditors and in turn published on the PC website.

Payments made under delegated powers

None

a. Payments to be made

1. Playscheme £426.00 – approved
2. YLCA £115.00 – approved

b. Receipts

None

c. Other

1. Clerk's agreed salary and receipted expenses – approved

18120: Reports from Committees and Working Groups

Village Maintenance and Play Park Working Group – The broken/damaged swings have all been repaired/replaced. The working group met a representative from Playscheme who informed them of a trip hazard on the toddler area. A quote for this repair is due to be sent. It was also noted that a manhole cover within the play park could be lifted by children and so to stop this from happening, it was agreed that this would be repaired. All Cllrs agreed that one of the Cllrs could be appointed to undertake this.

18121: Hip Hop Swing

As part of the Play Park Working Group, it was reported that a quote has been issued for a new swing. This currently stands at £9189 + vat. The PC already has circa £4800 ringfenced for this outlay, by the time the October precept arrives, there will be sufficient funds for this to go ahead. This will be added to the next agenda to confirm.

18122: Play Park

As above.

18123: Memorial Stone

A memorial stone has been commissioned to commemorate villagers who lost their lives in action during World War I and World War II. The PC resolved that there should be a plaque added to include the name of each villager. With regards to the location, it was agreed by vote that subject to permission, the ideal location would be the Church. One of the Cllrs will speak to the Vicar and discuss with the Clerk.

There will be an unveiling ceremony on 9th November whereby each name will be read out and a wreath will be placed on behalf of the PC on Remembrance Sunday.

18124: "Hands on" Group

Cllrs to meet and discuss a PC endorsed village leaflet on safe parking and the possibility of litter pickers.

18125: Letter from James Myers

Following a letter from James Myers, it was resolved that the correct process would be that he will need to apply to CYC. Following this, the PC will discuss any objections, if appropriate, at the planning stage.

18126: Speed camera(s) for the village

Waiting to hear back to confirm if this is possible.

18127: Lengthsman job

Renewal of the tender for the Lengthsman job is due at the end of March. It was agreed the advert will be discussed/approved at the next meeting in September. This will be advertised on the PC website and in the Parish News.

18128:**a. Audit responsibilities**

As mentioned above at point 18119

b. Chair to formally accept final figures submitted to the auditors**18129: Correspondence received**

- With regards to the deliveries to Costcutters – the Clerk will send a letter/email to clarify that it was agreed some time ago that large lorries would not be used in Wheldrake.
- The PC has taken over responsibility for the maintenance of the defibrillator. Suitable checks will be made to ensure it is in working order.
- Regarding the maintenance from the overgrown tree between Braithgayte and Raker Close – The Clerk will contact the owners and report back with an update.

18130: Items for next agenda

1. Lengthsman tender and advert to be approved
2. Possible dates for Cllr training
3. No Parking – Emergency Access sign to approve price etc

18131: Ongoing Issues

1. Audit of assets – this is on the list of things to do
2. Village maintenance - ongoing

18132: Bus service 18 update

It was announced that EYMS were the winning bidder for this service. The service will run Monday to Saturday and will be jointly funded by City of York Council, East Riding of Yorkshire Council and North Yorkshire County Council. These three local authorities could not fund the Friday and Saturday evening journeys and asked each local Parish Council to contribute. A vote took place and it was resolved the PC were happy to pay the allotted proportion as long as each other local council involved agreed.

It has since been confirmed to the Clerk that each local council agreed to fund the Friday and Saturday evening service.

18133: Councillor Training

YLCA has agreed to provide training to the whole group at a cost of £35 per person. The Chair will provide further details and discuss possible dates at the next meeting. It was resolved that all 13 councillors are to attend.

Closure of Part 1 meeting.**PART 2****18109: Confidential business**

No issues discussed

18110: Staffing matters

A potential tribunal issue was discussed.

Closure of meeting