



# Wheldrake Parish Council

www.wheldrake-pc.gov.uk

Clerk: Mrs G Powell clerk@wheldrake-pc.gov.uk

Chairman: Cllr Aidan Nelson aidan.nelson@wheldrake-pc.gov.uk

**OFFICIAL NOTICE OF WHELDRAKE PARISH COUNCIL BUDGET MEETING TO BE HELD  
VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY 16<sup>TH</sup> DECEMBER 2020 AT 7PM.**

**DUE TO COVID-19 PARISH COUNCIL ACTIVITIES ARE RESTRICTED,  
THE MEETING WILL NOT TAKE PLACE AS USUAL IN THE VILLAGE HALL.  
IF RESIDENTS WOULD LIKE TO ATTEND THE MEETING VIA VIDEO CONFERENCE,  
PLEASE USE THE DETAILS LISTED BELOW.**

**Meeting ID: 875 0399 9274**

**Passcode: 893194**

<https://us02web.zoom.us/j/87503999274?pwd=TTZQYUp1NmJEaVBScy9uK2hsRWZzQT09>

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. The authority to hold meetings via a video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Section 2 with Press and Public attendance contained in Section 13 of said Regulations Press and public may not speak when the council is in progress; when councillors are discussing council business; and, when councillors are in the process of decision making.

- Any elector is entitled to attend the meeting and any concerns, questions or suggestions will be taken after the chairman welcomes those present. The time for this will be limited to 3 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

## Budget Meeting Agenda items

### Part 1:

- 1 Welcome:**  
Chair to welcome councillors, clerk and visitors to the meeting.
- 2 Apologies/Attendance:**
  - a. Attendees:**  
Chair to note Councillors and visitors present at the meeting.
  - b. Apologies:**  
Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
  - c. Attendance Book:**  
All present are requested to sign the Attendance book (attendees names will be documented by the clerk).
- 3 Interests:**  
Chair to remind members to make any declarations of interest on any agenda item(s).
- 4 Minutes:**
  - a.** To resolve whether to accept the Minutes of the meeting held on Wednesday 25<sup>th</sup> November 2020.
  - b.** If approved, Chair to sign minutes as a true record.
- 5 Council** to receive comments on agenda items or other questions/comments from electors present. *(For information only; clerk to make notes of comments; no answers or discussion at this meeting).*  
Items received by the clerk since ether last meeting and to resolve any action to be taken:

- 6**                    **Planning:**
- a. Applications:**  
 20/02185/FUL – 49 Church Lane  
 Single storey side extension  
 20/02307/FUL – 10 Ruffhams Close  
 Single storey part side and rear extension, incorporating facing brick and render following demolition of existing conservatory  
 20/02266/FUL – Swallow Hall, Crockey Hill Road  
 Erection of new toilet block after demolition of existing toilet block
- b. Consultations/Other:**  
 None.
- 9**                    **Finance:**  
 RFO to report on closing balances and recent payments.
- a. Payments to be made under delegated powers:**  
 None.
- b. Payments to be made:**
- |                           |          |
|---------------------------|----------|
| Christmas lights donation | £1000.00 |
| Colour Options            | £144.00  |
| Neil Hodgon               | £70.00   |
| PKF Littlejohn            | £240.00  |
- c. Receipts:**  
 None.
- d. Other:**  
 Clerk's salary at rate already confirmed, plus any receipted expenses.
- e. Budget for 2021/2022:**  
 Full Council to discuss and resolve the budget and precept figure for the forthcoming year. This is to include consideration of grant applications received ahead of the meeting.
- f. Notice of conclusion of audit:**  
 The Parish Council has received official notice of conclusion of the external audit. In accordance with the guidelines, this has been posted on the website.
- 10**                    **Items for next meeting agenda:**  
**The next Parish Council meeting will take place on Wednesday 27<sup>th</sup> January 2021 at 7pm via zoom**
- **New Councillor via co-option**
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- Closure of Part 1**  
**Part 2:**
- 11**                    **Confidential business:**  
 To be used only when discussing staff contracts, tenders, payments and subjects of litigation if/when needed.

**Closure of Part 2**  
**End of meeting time:**