



Wheldrake Parish Council

www.wheldrake-pc.gov.uk

Clerk: G Powell - clerk@wheldrake-pc.gov.uk

Chairman: Cllr Aidan Nelson: aidan.nelson@wheldrake-pc.gov.uk

OFFICIAL NOTICE OF WHELDRAKE PARISH COUNCIL MEETING TO BE HELD

VIA VIDEO CONFERENCE ON WEDNESDAY 29TH APRIL 2020 AT 7.00PM

DUE TO COVID-19 PARISH COUNCIL ACTIVITIES ARE RESTRICTED

THE MEETING WILL **NOT TAKE PLACE AS USUAL IN THE VILLAGE HALL**

IF RESIDENTS WOULD LIKE TO ATTEND THE MEETING VIA VIDEO CONFERENCE,

PLEASE CONTACT THE CLERK FOR DETAILS BY MONDAY APRIL 27TH AT 7.00PM

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. The authority to hold meetings via a video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Section 2 with Press and Public attendance contained in Section 13 of said Regulations

Press and public may not speak when the council is in progress; when councillors are discussing council business; and, when councillors are in the process of decision making.

- Any elector is entitled to attend the meeting and any concerns, questions or suggestions will be taken after the chairman welcomes those present. The time for this will be limited to 3 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1:

- 1. Welcome:**
Chairman to welcome councillors, clerk and visitors to the meeting.
- 2. Apologies / Attendance**
 - a. Attendees:**
Chairman to note Councillors and visitors present at the meeting
 - b. Apologies:**
Council to receive apologies and any reasons for absence from Councillors; to consider and resolve whether or not to accept any reasons given.
 - c. Attendance Book:**
All present are requested to sign the Attendance Book.
- 3. Interests:**
Chairman to remind Members to make any declaration of interest in any agenda item(s).
- 4. Minutes:**
 - a.** To resolve whether to accept the Minutes of the Parish Council meeting held on Wednesday 25th March 2020.
 - b.** If approved, Chairman to sign minutes as a true record.

5. **Council** to receive comments on agenda items or other questions / comments from electors present (*For information only; the Clerk to make notes of comments; no answers or discussion at this meeting*). Items received by the Clerk since the last meeting and to resolve any action to be taken.
6. **Covid 19:**
- a. To receive an oral report from the Chairman and Emma Mawer of Sharing Life Wheldrake on the joint Parish Council – Sharing Life Wheldrake response to the pandemic.
 - b. To resolve actions necessary to sustain the joint Parish Council – Sharing Life Wheldrake initiative up to the end of May 2020.
7. **Emergency Plan:**
- a. To receive an oral report from Councillor Urwin on the progress made in developing the Parish Council’s Emergency Plan, taking into account comments received from Councillors and the Council’s response to the Covid-19 pandemic. (*For information only Councillors have been invited to submit their comments on the draft Emergency Plan in advance of this meeting*)
 - b. To resolve either to accept and approve the draft Emergency Plan or further work necessary to enable approval of the plan at the next meeting of the Parish Council.
8. **Correspondence received:**
To discuss and resolve any actions necessary (*For information only: details of correspondence received are sent to Councillors in advance of the meeting*).
9. **Reports** (for information only):
- a. **City of York Ward Councillor**
 - b. **North Yorkshire Police**
 - c. **The Clerk**
 - d. **Other**
10. **Planning:**
- a. **Applications:**
20/00619/FUL – Hollyfield, 12A North Lane
Two storey and single storey rear extensions after removal of existing conservatory.
 - b. **Consultations / Other:**
None
11. **Finance:**
The RFO to report on closing balance at 31st March 2020; opening balance on 1st April 2020; and progress in resolving difficulties with HSBC.
- a. **Payments to be made under delegated powers:**
None
 - b. **Payments to be made:**

Colour Options	£170.77
YLCA membership	£570.00
 - c. **Receipts:**
None
 - d. **Other:**
Clerk’s salary at rate already concerned, plus receipted expenses
 - e. **Statements of AGAR:**
12. **Reports from Committees and Working Groups:**
Finance and Planning have not met as these matters are dealt with by the full Council (see agenda items 10 and 11). No meetings of other groups as a consequence of the Covid-19 pandemic.
13. **Asset Register:**
To receive a progress report from Councillor Surtees and resolve whether it can be approved or whether further action in advance of the next Parish Council meeting.
14. **Annual meetings:**
To discuss and resolve whether they should proceed in advance of the May 2020 meeting of the Parish Council and, if they are to be held as scheduled, the format of the meetings if video conferencing remains necessary.
15. **Items for the next agenda:**
- Closure of Part 1**
- Part2: Confidential business** (for information only: This is limited to discussions of staff contracts, tendered contracts and matters in contemplation of and/or subject to litigation)

There will be no Part2 meeting on 29th April 2020.

End of meeting