



Wheldrake Parish Council

wheldrakepc@gmail.com

OFFICIAL NOTICE OF WHELDRAKE PARISH COUNCIL MEETING TO BE HELD AT 7PM IN WHELDRAKE VILLAGE HALL ON WEDNESDAY 28TH MARCH 2018

Chairman: Cllr S Mercer

Acting Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

Meetings are open to the Press and Public except for any item labelled as part 2 under the
Public Bodies (Admission to Meetings) Act 1960, Section 1

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 5 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1

18048: Apologies/Attendance:

- a. Attendees: Clerk to note Councillors and visitors present at the meeting.
- b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- c. Attendance Book: All present are requested to sign the Attendance book.

18049: Interests: Chair to remind members to make any declarations of interest in any agenda items.

18050: Welcome: Chair to **welcome** councillors, clerk and visitors to the meeting.

18051: Minutes

- a. To resolve whether to accept the Minutes of the meeting held on 7th March 2018 (note that this was deferred from 28th February, due to adverse weather conditions).
- b. If approved, Chairman to sign minutes as a true record.

18052: Council to receive comments on agenda items or other questions/comments from electors present.
(For information only; clerk to make notes of comments; no answers or discussion at this meeting)

Items received by the Clerk since the last meeting and to resolve any action to be taken:

1. Numerous emails received regarding the No 18 bus service – see item 18062 below.

18053: Councillor Vacancy: At the time of agenda preparation, the Monitoring Officer had issued the Notice of Vacancy, but information still awaited as to whether the Council can co-opt into the vacancy.

18054: Reports, for information only, from:

- a) Ward Councillor
- b) Police
 1. Monthly police report for February 2018 indicated that there was one incident of theft.
- c) Other
 4. Cllr Goode attended a drop-in session for Councillors at the CYC Standards Committee – to report to Council on findings. Council to resolve any action.

18055: Planning: To resolve comments on the following:

1. **Applications:**
 - a. None.
2. **Decisions:**
 - a. 18/00022/FUL: First floor side and single storey rear extensions at 3 Harcourt Close, Wheldrake. Approved.
 - b. 18/00056/FUL: Single storey rear extension and replacement windows at 3 Forge Close, Wheldrake. Approved.
 - c. 17/Consultations/Other: None.

18056: RFO to report on closing balances and recent payments.

- a) **Payments made under delegated powers:**
 1. None.
- b) **Payments to be made**

1. WRA (grant agreed at last meeting)	£15,000.00
2. Zurich Insurance	£747.41
3. Wheldrake PCC (Church Cottage hire)	£25.00
4. HMRC	£478.20
5. Playscheme (play park inspections)	£426.00
6. YLCA (annual subscription)	£549.00
- c) **Receipts:**
 3. None.
- e) **Other:**
 4. To note payment of Clerk's salary.
 5. GDPR training sessions have been scheduled by YLCA. Unfortunately, these were filled very quickly and so further dates are being arranged. To resolve whether Clerk is able to attend an available session.

18057: Reports from Committees and Working Groups:

1. Finance & Admin Committee.
2. Planning Working Group.
3. Village Maintenance & Play Park Working Group.
4. Communications Working Group.
5. Website Working Group.

18058: Policies – Clerk to update Councillors on policies/amendments. To resolve any action.

18059: General Data Protection Regulations: These come into force on 25th May 2018. Clerk to brief Council on any updates.

18060: Crockey Hill Roadworks: Due to be completed between January and May 2018. Highways have issued letters to residents and are providing updates via their website and the press (most recently, 6th March). To discuss latest updates and resolve any actions.

18061: Broad Highway: Complaints continue to be received by the Parish Council, however, it is City of York Council who are responsible for public highways and planning. To discuss current status and resolve any action.

18062: Bus service No 18 – notification received that this is being discontinued. To note that City of York Council is working towards finding a replacement – updates will be added to the Parish Council website when received.

18063: Transfer of ownership of defibrillator – Information from Yorkshire Ambulance Service that they supplied the defibrillator and cabinet. The original defibrillator cabinets are to be replaced, along with consumables. This is on the proviso that the Parish Council take over the ownership and future maintenance of the defibrillator and cabinet: this is a cost saving measure by the YAS. If the Parish Council does not wish to take over ownership, the defibrillator will be removed from the cabinet and located elsewhere.

18064: Councillor Training Session: To agree a date for the next Councillor training session.

18065: Correspondence received:

1. Rural Services Network news items forwarded to Councillors.
2. York Light Orchestra – poster for display.
3. Mobile Library Digital Clinic – will be in Wheldrake between 10am and noon on Friday 13th April.
4. PCC information that £3m of investment is being made for the 999 and 101 services.
5. Various advertising leaflets received.

18066: Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.

18067: Items for the next agenda

18068: To resolve the dates of future meetings: all meetings are to be held on Wednesday evenings at 7pm at Wheldrake Village Hall:

2018 – 25th April, 30th May (Annual Parish meeting and Annual meeting of the Council), 27th June, 25th July, 29th August, 26th September, 24th October, 28th November, 12th December (Budget meeting)

2019: 30th January, 27th February, 27th March, 24th April, 22nd May (May date may change subject to when the election is held).

18069: Ongoing Issues: To resolve the list of items which may not have been reported upon but which the Parish Council do not wish to lose sight of (as per new Standing Orders).

1. Audit of assets
2. New handle for defibrillator
3. Hip Hop swing.

Closure of Part 1 meeting.

Part 2

18070: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

18071: Staffing matters.

18072: Legal update.

Closure of meeting.

Signed Helen Guest

Acting Clerk/RFO, Wheldrake Parish Council

Date: 23rd March 2018