



# Wheldrake Parish Council

www.wheldrake-pc.gov.uk

Clerk: Mrs G Powell clerk@wheldrake-pc.gov.uk

Chairman: Cllr Aidan Nelson aidan.nelson@wheldrake-pc.gov.uk

**OFFICIAL NOTICE OF WHELDRAKE PARISH COUNCIL MEETING TO BE HELD  
VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY 25<sup>TH</sup> NOVEMBER 2020 AT 7PM.  
DUE TO COVID-19 PARISH COUNCIL ACTIVITIES ARE RESTRICTED,  
THE MEETING WILL **NOT** TAKE PLACE AS USUAL IN THE VILLAGE HALL.  
IF RESIDENTS WOULD LIKE TO ATTEND THE MEETING VIA VIDEO CONFERENCE,  
PLEASE USE THE DETAILS LISTED BELOW.**

<https://us02web.zoom.us/j/84389710051?pwd=MGFkK045Wm9YNIJpRFIrNElwSC9CUT09#success>

Meeting ID 843 8971 0051

Passcode 824353

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. The authority to hold meetings via a video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Section 2 with Press and Public attendance contained in Section 13 of said Regulations Press and public may not speak when the council is in progress; when councillors are discussing council business; and, when councillors are in the process of decision making.

- Any elector is entitled to attend the meeting and any concerns, questions or suggestions will be taken after the chairman welcomes those present. The time for this will be limited to 3 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

## Agenda items

### Part 1:

- 1 **Welcome:**  
Chair to welcome councillors, clerk and visitors to the meeting.
- 2 **Apologies/Attendance:**
  - a. **Attendees:**  
Chair to note Councillors and visitors present at the meeting.
  - b. **Apologies:**  
Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
  - c. **Attendance Book:**  
All present are requested to sign the Attendance book (attendees names will be documented by the clerk).
- 3 **Interests:**  
Chair to remind members to make any declarations of interest on any agenda item(s).
- 4 **Minutes:**
  - a. To resolve whether to accept the Minutes of the meeting held on Wednesday 28<sup>th</sup> October 2020.
  - b. If approved, Chair to sign minutes as a true record.
- 5 **Council** to receive comments on agenda items or other questions/comments from electors present. *(For information only; clerk to make notes of comments; no answers or discussion at this meeting).*  
Items received by the clerk since ether last meeting and to resolve any action to be taken:
- 6 **Correspondence received (details of which is sent to each Cllr ahead of the meeting)**

- 7           **Reports:** for information only from:
- a. **Ward Councillor**
  - b. **Police**
  - c. **Other (to include the Clerk's report)**
- 8           **Planning:**
- a. **Applications:**  
20/02022/FUL – Studio 1, 3A Main Street  
Variation of condition 2 of permitted application 19/00330/FUL (change of use from hair salon to café) to extend permitted closing time to 21:30 on Fridays and Saturdays (resubmission)  
20/01950/FUL – 83 Back Lane South  
Single storey side extension  
20/02071/TCA – 33 Back Lane South  
Crown reduce 1 silver birch by 30%, crown reduce 1 silver birch and 1 beech tree by 50%, including crown lift  
20/02072/TCA – The Old School House, 38 Main Street  
Heavy crown reduce 1 birch tree by 30%, trim back lower branches on 2 cedar trees
  - b. **Consultations/Other:**  
None.
- 9           **Finance:**  
Clerk/RFO to give update on Parish Council financial position to date.
- a. **Payments to be made under delegated powers:**  
None.
  - b. **Payments to be made:**

Intelligent Facility Solution	£83.96
Amtech UK	£1019.26
Last Post	£20.00
  - c. **Receipts:**  
None.
  - d. **Other:**  
Clerk's salary at rate already confirmed, plus any receipted expenses.
  - e. **Internal audit report:**  
Discuss the internal audit report from 2019/20 plus interim audit report 2020/21. (both reports sent to all Cllrs ahead of the meeting)
- 10           **Reports from Committees and Working Groups:**  
Finance and Planning have not met as these matters are dealt with by the full Council (see agenda items 8 and 9). No meetings of other groups as a consequence of the coronavirus pandemic.
- 11           **New Councillors by co-option:**  
The Council to welcome new Councillors interested in joining the Parish Council.
- 12           **Christmas 2020:**  
Discuss and resolve plans so far for this Christmas including discussing a grant application form for Christmas lights in the village.
- 13           **Budget building 2021/22:**  
Discuss future budgets for the next financial year, ahead of the Budget Meeting next month.
- 14           **Wheldrake Welfare Fund:**  
Discuss and resolve the possibility of the Parish Council setting up an emergency welfare fund.
- 15           **Bulb and Wild Flower update:**  
The Council to hear update regarding planting in the village for next year.
- 16           **Items for next meeting agenda (January 2021):**  
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- Closure of Part 1**
- Part 2:**
- 17           **Confidential business:**  
To be used only when discussing staff contracts, tenders, payments and subjects of litigation if/when needed.

**Closure of Part 2**  
**End of meeting time:**