



# Wheldrake Parish Council

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## OFFICIAL NOTICE OF WHELDRAKE PARISH COUNCIL MEETING TO BE HELD AT WHELDRAKE VILLAGE HALL ON WEDNESDAY 25<sup>TH</sup> JULY 2018 AT 7:00PM

Chairman: Cllr S Mercer

Clerk: Mrs G Powell

Meetings are open to the Press and Public except for any item labelled as part 2 under the  
**Public Bodies (Admission to Meetings) Act 1960, Section 1**

**Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.**

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 5 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

**Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.**

### Agenda items

#### Part 1

**18112: Welcome: Chair** to welcome councillors, clerk and visitors to the meeting.

#### **18113: Apologies/Attendance:**

- Attendees:** Chair to note Councillors and visitors present at the meeting.
- Apologies:** Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- Attendance Book:** All present are requested to sign the Attendance book.

**18114: Interests:** Chair to remind members to make any declarations of interest in any agenda items.

#### **18115: Minutes**

- To resolve whether to accept the Minutes of the meeting held on 27<sup>th</sup> June 2018.
- If approved, Chairman to sign minutes as a true record.

**18116: Council** to receive comments on agenda items or other questions/comments from electors present.

*(For information only; clerk to make notes of comments; no answers or discussion at this meeting)*

Items received by the Clerk since the last meeting and to resolve any action to be taken:

**18117: Reports**, for information only, from:

- Ward Councillor
- Police
- Other

**18118: Planning:** To resolve comments on the following:

**Applications:**

1. 15/02439OUTM: Land West of Hagg Wood, Broad Highway, Wheldrake. To allow egg collection lorries to enter and leave the site at all times and days apart from 14.45 to 18.00 on weekdays.
2. 18/01619/TCA: Midsummer House, North Lane, Wheldrake. Fell Ash tree in a Conservation Area.

**Decisions:**

- 1.

**Consultations/Other:** None.

**18119: RFO to report** on closing balances and recent payments.

a) **Payments made under delegated powers:**

None.

b) **Payments to be made**

- |   |         |
|---|---------|
| 1. Playscheme – playpark inspection invoice | £426.00 |
| 2. Visionict – internet domain renewal      | £90.00  |
| 3. YLCA – Clerk training course             | £115.00 |

c) **Receipts:**

None

e) **Other:**

1. Clerk's salary at rate already confirmed
2. Clerk's receipted expenses

**18120: Reports from Committees and Working Groups:**

1. Finance & Admin Committee.
2. Planning Working Group.
3. Village Maintenance & Play Park Working Group.
4. Communications Working Group.
5. Website Working Group.
6. Emergency Planning Group

**18121: Hip Hop Swing**

**18122: Play Park**

**18123: Memorial Stone** To discuss proposed layout and possible location site.

**18124: "Hands on" group**

**18125: Letter from James Myers**

**18126: Speed camera(s) for the village** To discuss if this is a viable option

**18127: Lengthsman job**

**18128: Audit responsibilities** To resolve we have adequate safeguards to meet the questions in the annual Governance Statement and to approve the annual accounts figures

**18129: Correspondence received:**

1. Email from resident regarding deliveries to Costcutter and defibrillator battery

2. Email received regarding tree maintenance from overgrown tree between Braithgayte and Raker Close

**18130: Items for the next agenda**

**18131: Ongoing Issues:** To resolve the list of items which may not have been reported upon but which the Parish Council do not wish to lose sight of (as per new Standing Orders).

1. Audit of assets
2. Village maintenance

**18132: Bus service 18 update**

**18133: Councillor Training**

**Closure of Part 1 meeting.**

**Part 2**

**18134: Confidential business:** To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

**18135: Staffing matters.**

**Closure of meeting.**

**Signed Suzie Mercer**  
Chair, Wheldrake Parish Council  
**Date: Thursday 19<sup>th</sup> July 2018**