



# Wheldrake Parish Council

www.wheldrake-pc.gov.uk

Clerk: Mrs G Powell clerk@wheldrake-pc.gov.uk

Chairman: Cllr Aidan Nelson aidan.nelson@wheldrake-pc.gov.uk

**OFFICIAL NOTICE OF WHELDRAKE PARISH COUNCIL MEETING TO BE HELD  
VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY 24<sup>TH</sup> JUNE 2020 AT 7PM.  
DUE TO COVID-19 PARISH COUNCIL ACTIVITIES ARE RESTRICTED,  
THE MEETING WILL **NOT** TAKE PLACE AS USUAL IN THE VILLAGE HALL.  
IF RESIDENTS WOULD LIKE TO JOIN THE MEETING VIA VIDEO CONFERENCE,  
PLEASE CONTACT THE CLERK FOR DETAILS BY TUESDAY 23<sup>RD</sup> JUNE.**

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. The authority to hold meetings via a video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Section 2 with Press and Public attendance contained in Section 13 of said Regulations Press and public may not speak when the council is in progress; when councillors are discussing council business; and, when councillors are in the process of decision making.

- Any elector is entitled to attend the meeting and any concerns, questions or suggestions will be taken after the chairman welcomes those present. The time for this will be limited to 3 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

## Agenda items

### Part 1:

- 1 **Welcome:**  
Chair to welcome councillors, clerk and visitors to the meeting.
- 2 **Apologies/Attendance:**
  - a. **Attendees:**  
Chair to note Councillors and visitors present at the meeting.
  - b. **Apologies:**  
Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
  - c. **Attendance Book:**  
All present are requested to sign the Attendance book.
- 3 **Interests:**  
Chair to remind members to make any declarations of interest in any agenda item(s).
- 4 **Minutes:**
  - a. To resolve whether to accept the Minutes of the annual meeting of Wheldrake Parish Council along with the regular Parish Council meeting held on Wednesday 27<sup>th</sup> May.
  - b. If approved, Chair to sign minutes as a true record.
- 5 **Council** to receive comments on agenda items or other questions/comments from electors present. *(For information only; clerk to make notes of comments; no answers or discussion at this meeting).* Items received by the clerk since ether last meeting and to resolve any action to be taken:
- 6 **Correspondence received (details of which is sent to each Cllr ahead of the meeting)**
- 7 **Reports:** for information only from:
  - a. **Ward Councillor**
  - b. **Police**
  - c. **Other (to include update report from Clerk)**

- 8 Planning:**
- a. Applications:**  
None received at time of agenda being published.
- b. Consultations/Other:**  
None
- 9 Finance:**
- a. Payments to be made under delegated powers:**  
None.
- b. Payments to be made:**
- |                |         |
|----------------|---------|
| Colour Options | £59.80  |
| Colour Options | £170.77 |
| HMRC PAYE      | £311.60 |
- c. Receipts:**  
None
- d. Other:**  
Clerk's salary at rate already confirmed, plus any receipted expenses.
- 10 Reports from Committees and Working Groups:**  
Finance and Planning have not met as these matters are dealt with by the full Council (see agenda items 8 and 9). No meetings of other groups as a consequence of the coronavirus pandemic.
- 11 Village Maintenance and improvements:**  
To discuss any future/current plans for the village.
- 12 Village Maintenance contract:**  
To discuss the current contract and to resolve what action needs to be taken going forwards.
- 13 Playground Inspection:**  
To resolve whether to go ahead with latest inspection due as per the email received by the clerk.
- 14 Sharing Life update:**  
To hear from The Chairman with an update on Sharing Life and the work done during the pandemic.
- 15 Document Management Policy:**  
Discuss and resolve to approve this document (already sent to all Cllrs).
- 16 Items for next agenda:**  
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- Closure of Part 1**
- Part 2:**
- 17 Confidential business:**  
To be used only when discussing staff contracts, tenders, payments and subjects of litigation if/when needed.
- Closure of Part 2**
- End of meeting time:**